

**Greater Portland City League Tennis Association
Board of Directors Meeting Minutes
Thursday, November 21, 2024
10:30 am, Irvington Club**

CALL TO ORDER: Patty Morrison called the meeting to order at 10:32 am

MEMBERS PRESENT: Patty Morrison, Patricia McKinnon, Stephany Mo, Elaine Sibley, Teresa Darling, Linda Brumder, Kate Hunter, Penny Birkhofer, Cindy Dorado, Shannon Bilstrom

MEMBERS NOT IN ATTENDANCE: Timothea Barnatan, Alisa Rakoz

APPROVAL OF OCTOBER MEETING MINUTES:

Approved as corrected.

OFFICERS REPORTS

- A. President, Patty Morrison – nothing to report
- B. Vice President, Patricia McKinnon – need to review driving directions to each club on the website for accuracy. Each club rep should look at their own club and make sure the directions are correct. CAC was not correct.
- C. Secretary, Cindy Dorado – nothing to report
- D. Treasurer, Kate Hunter – signatures on account have been updated; budget was reviewed
- E. Website Coordinator, Teresa Darling – fall player addition window is now closed; current number of players in City League is now 2,072, with 169 double-rostered due to Senior division; no player is currently in danger of reaching maximum of 10 substitutions; will update necessary information on website Home page
- F. Resolution Coordinator, Elaine Sibley – presented a change to the formal complaint process and it was approved; changes will clarify confidentiality procedures for involved players, and will clarify what information is provided to the opposing team captain during the complaint process

OLD BUSINESS

All matches that needed to be re-scheduled have been re-scheduled; no scheduling issues at this time

Board Officers' Job Description committee will have drafts ready for board to review in January.

NEW BUSINESS

Lunch at matches – There was an informal complaint raised regarding an F division team which hosted a match. The lunch was almost non-existent. Patricia sent a message to all the F division team captains reminding them that a full lunch for at least 18 people needs to be provided at each CL match, and helped specify their options if the Club does not allow people to bring in home prepared food.

Discussed new earlier timeframe for awarding new teams for next season. Letters will go out to the clubs in January; requests for new teams will be due back to us by April 14th; teams will be awarded to clubs at end of April, team registration will be open June 15th to 30th. This will allow more time to develop the league schedule before the Captains' meeting and brunch in August.

It was asked if it would be possible to add a column on the Division pages indicating number of matches played, along with points. The Website Coordinator will look into this.

DIVISION REPORTS

A & B – Cindy Dorado – nothing to report

C – Teresa Darling – nothing to report

D – Kate Hunter – there was a match at MAC that had a potential time limit issue; discussion on how to handle time limits for matches with various solutions; captains at MAC will be reminded to properly communicate with players at the beginning of a match that the court time could end at a certain time but might not if there is another court free on which the match could continue

E – Alisa Rakoz – nothing to report

F – Patricia McKinnon – two teams were advised by Club Green Meadows pro that there were only going to be two courts for their upcoming match (Rules require three); issue was resolved in time for the match

G – Shannon Bilstrom – nothing to report

H – Stephany Mo – nothing to report

I – Linda Brumder – nothing to report

J – Timothea Barnatan – nothing to report

K – Penny Birkhofer – nothing to report

S – Elaine Sibley – nothing to report

The date for the June board meeting was set for Thursday, June 12th at 9:30 am at the Irvington Club.

Meeting Adjourned at 11:56 am.

Next Meeting: Thursday, January 16, 2025, Irvington Club, 10:30 am