

Minutes

Greater Portland City League Tennis Association
Board of Directors Meeting
Thursday, November 16, 2023, 10:30 a.m., Irvington Club

Call to Order: Patricia McKinnon called the meeting to order at 10:32 a.m.

Members Present: Patricia McKinnon, Patty Morrison, Cindy Dorado, Teresa Darling, Alisa Rakoz, Ellen Mullherin, Joy Kolesnikoff, Tara De La Rosa, Linda Brumder, Timothea Barnatan, Penny Birkhofer, Kate Hunter.

Attendance via Zoom: Elaine Sibley

Approval of Minutes: The minutes from September 21, 2023 were approved online and posted to the website. The October 19, 2023 meeting was cancelled.

I. Officer Reports

A. President, Patricia McKinnon:

1. "Shout Outs" must be approved before posting on the website. While "Shout Outs" are encouraged, they must be submitted and approved.
2. The Board will be purchasing a subscription for Microsoft Word to facilitate the recording, editing and approval of minutes.
3. Notation that the October meeting was cancelled.

B. Vice President, Patty Morrison: nothing to report

C. Recording Secretary, Timothea Barnatan: nothing to report

D. Treasurer, Penny Birkhofer:

1. The budget for 2023/2024 was previously approved at the April 2023 meeting.
2. Expenses were reviewed. Fewer teams were registered than previously anticipated, which translates into less income. No adjustments are required to the budget.

E. Website Coordinator, Teresa Darling:

1. There has been some confusion on the part of captains entering scores on the website with regards to defaults. The error message did not clearly instruct the captain entering the score how to indicate the defaulting team. The error message has been changed to the following: "Do not enter the name for the defaulting player but do enter the name for the non-defaulting player".

2. Called attention to the reminder sent out to captains that the deadline for adding players and requested a discussion as to the timing of reminders being sent out. It was concluded that 10 days to two weeks is sufficient time to send reminders to captains regarding an impending deadline for registration. These reminders may also include a suggestion that captains perform their due diligence by following up with the Website Coordinator to ensure a player is added and instructions to go to the City League Home Page for critical reminders.
3. Reviewed upcoming edits to Home Page for important dates.

F. Resolution Coordinator, Elaine Sibley (Ellen Mulherin reporting for Elaine): nothing to report.

II. Division Reports

E Division, Alisa Rakoz:

LO v. MPRC: There was an inquiry as to procedures regarding the timing, assignment and moving of courts once a match has commenced. The inquiry involved Mountain Park and Lake Oswego, where Lake Oswego was hosting the match, and access to the courts expire at different times. One match ran out of time on one court, was required to move to a court that was occupied by a match, and the players had to wait 10 minutes before resumption of the match. Mountain Park questioned the procedures. They were assured that Lake Oswego followed City League protocol, employed their best intentions to be fair and complete the match in a timely fashion. Lake Oswego provided the required 3 courts for the requisite time.

F Division, Ellen Mulherin:

Mint Valley has an outstanding request to reschedule a match with MAC, currently scheduled in March. Mint Valley has not heard back from the MAC captain but will follow up. The consequence of forfeiting an entire match is the forfeiting team will move down a division.

A captain attempting to add a player to SHC Blue encountered email issues. It was decided the request was timely and the issue resolved.

J Division, Timothea Barnatan:

CAC v. MPRC: An inquiry was made as to the application of the late rules. The first round of the match began at 11:00 am at CAC. Round 1 started with Singles, D1 and D4, to be followed by D2 and D3. All D3 players were available to begin the second round. The D2 players were instructed to take the court but one player from MPRC had not arrived. The player did arrive before the expiration of 15

minutes. The CAC captain penalized the MPRC D2 team 3 games for late arrival, as specified in the rules.

The MPRC captain was advised that the CAC captain was within her rights to insist on the order of play and impose the penalty, although the lack of cooperation is not encouraged. This item will be reviewed by the Rules Committee.

K Division, Penny Birkhofer:

There was a captain change that occurred. The Division report must be properly updated online and a notification email sent to the other division captains.

III. Old Business

Need to get new officers on the bank accounts.

Still in discussion: increasing the number of players a team is allowed to add after registration is closed. It is necessary to limit the number to be added and the dates after which players may not be added to teams to maintain a stable structure and promote balance.

IV. New Business

Continuing discussion as to continuity of S Division rules and protocols.

Need to resolve questions regarding S Division, as clubs need to plan and structure teams.

Meeting adjourned 12:10 p.m.

Next Meeting: Thursday, January 18, 2024 at 10:30 a.m., The Irvington Club