

MINUTES

Greater Portland City League Tennis, Board of Directors Meeting

November 19, 2020 (10:30am), ZOOM

Call to Order

President, Kelly Buhlmann, Greater Portland City League Tennis Association, called the Board Meeting to order at 10:40am, November 19, 2020.

Roll Call

Members Present: Kelly Buhlmann, Joanne Reardon, Elaine Sibley, Joy Kolesnikoff, Kate Hunter, Penny Birkhofer, Patricia McKinnon, Jill Craven, Kelley Nielson, Ellen Mulherin and Patty Morrison
Absent: Alisa Rakoz

Approval of Minutes, October 15, 2020-Board Meeting

Board members unanimously voted to approve minutes with one spelling correction.

Officer Reports

President, Kelly Buhlmann

Discussion: In light of the continued Covid-19 pandemic, viability of proceeding with the Spring Session was discussed. At this time, all Oregon tennis and fitness facilities are closed and it's unknown when they will reopen. Approximately half of the Tennis Clubs, which decided not to play the Fall Session, continue to opt out. We have determined there is an inconsistency in various club's safety policies. At length, board members considered the possibility of modified formats or default rule changes and how that might fairly or unfairly impact clubs and divisions. All members expressed a desire to play but it was tempered with the responsibility of ensuring Covid-19 safety. It has been announced by health officials that the Covid-19 vaccine will not become available to the general public until March. Covid-19 numbers are going up and it is anticipated that they will continue to rise through the winter months. Ultimately, it was agreed upon that City League has a social responsibility to prioritize our player's health.

Motion: Kate moved to cancel the second half, Spring session, of the City League season due to Covid-19, Jo seconded.

Conclusion: The motion unanimously passed to cancel the Spring Session.

Discussion: Previous to the 2020-2021 season, teams paid \$20 (Team Commitment Fee) and \$60 (in anticipation of Covid-19 disruptions, half of the normal Team Registration Fee of \$120). The Team Commitment Fee is used for City League operations and cannot be refunded. Operations include Website Registration and Maintenance, Scheduling, Insurance, Board Lunches and Miscellaneous expenses. It is suggested the paid \$60 Registration Fee be rolled over to the 2021-2022. It would be more efficient than refunding the money and recollecting in the summer. Also, we would have difficulty disbursing checks as each team and club handle finances uniquely.

Conclusion: The Registration Fee paid for 2020-2021 will be rolled over to the 2021-2022 season. If any team requires a refund, for the Registration Fee only, they may request it in writing. A financial analysis will take place to evaluate what will be required for next year's Registration Fee based on funds available and projected expenses.

Discussion: As the Spring Session has been cancelled, discussion took place on what to do with the current rosters. Options were to rollover the rosters to next year or delete rosters.

Conclusion: Rosters will rollover to the 2021-2022 season and no further changes will occur until the Open Registration period.

Vice President, Joanne Reardon

Discussion: Payment for our Insurance has been granted an extension based on the IRS confirming our “non-profit” status. Due to Covid-19, the IRS is very slow to respond to our request. Nikki is still our contact and will let us know when our hired accountant receives any update.

Conclusion: Any Insurance action is on hold until we receive “non-profit” confirmation from the IRS.

Discussion: Jo is continuing to put thought into ways we can market City League. Discussion took place in regards to starting a Facebook Page but ongoing upkeep may be prohibitive. A “New Player” tab was suggested for the Home Page including links to our participating Tennis Clubs. Jo will also look into designing a poster that could be placed at various locations.

Conclusion: Jo, with the help of Ellen, will continue to work on marketing City League.

Treasurer, Joy Kolensnikoff

Discussion: Technology issues have made it difficult to print and send out the budget to the Board. As required, the bank statement was sent to Kelly via picture format.

Conclusion: Penny, past Treasurer, offered to help Joy with formatting and they will work to resolve the issues by our next Board meeting.

Website Coordinator, Kate Hunter

Discussion: No report

Division Rep Reports

D Patty Morrison

Discussion: Patty presented a letter from a Captain with suggestions on how to format City League for Covid-19 play.

K Penny Birkhofer

Discussion: At last month’s Board meeting, Penny presented a request from Cascade to reacquire the K team they had forfeited at the beginning of the season. It was suggested that they send the request, in writing, to the Resolution Coordinator and the President, for consideration.

Penny informed the Board that they have reconsidered and are dropping the request.

Adjournment Time: 12:00 noon

Next Meeting: January 21, 2021