

**Greater Portland City League Tennis  
Board Meeting Minutes  
November 21 2019**

**I. Call to order by Vice President, Kelly Buhlmann at 10:34am at the Multnomah Athletic Club.**

**II. Roll call: Members present – Kelly Buhlmann, Linda Brumder, Elaine Sibley, Kate Hunter, Jian Xu, Joanne Reardon, Jill Craven, Mary Klinger**

Absent: Cathy Jones, Alisa Rakoz, Nikki Nadig, Kelley Nielsen

**III. Approval of minutes from last meeting**

Recording Secretary: Linda Brumder

<b>DISCUSSION</b>	A motion to approve the October meeting minutes was made, seconded and unanimously passed.
<b>CONCLUSIONS</b>	Minutes will be posted on the website.

**IV. Officer Reports:**

President: Kelly Buhlmann for Mary Klinger

<b>DISCUSSION</b>	City League would like to consider a donation for Owen Klinger.
<b>CONCLUSIONS</b>	Kelly will send out an email to the board members for discussion.
<b>DISCUSSION</b>	The attempt to email board communications directly to captains and co-captains instead of through division reps was unsuccessful with over half the emails bouncing back (most likely due to the number of emails).
<b>CONCLUSIONS</b>	Information will be distributed through the division reps until a fix can be found.
<b>DISCUSSION</b>	Thank you to Jian for getting the homepage buttons modified.
<b>CONCLUSIONS</b>	Rules, Bylaws and FAQ's are on one button and Documents/Forms are separated onto another button.
<b>DISCUSSION</b>	Stafford Hills Club has asked if it is possible to add the unclaimed J Team to their City League teams at mid-season. Currently, there are no criteria for doing such a thing and how returned teams are offered and assigned has not been clarified.
<b>CONCLUSIONS</b>	Kelly will write up a team disbursement policy to be discussed at the January meeting.

Senior Division Presentation

<b>DISCUSSION</b>	Two advocates for a Senior Division presented an overview of their proposal to the Board. They believe that a Senior Division would be a benefit to our senior players who have unique needs. Players are possibly leaving City League before they are ready to stop competing. City League players range in age from 19-80+ which is large range. They hope that a minimum of five clubs would exchange an existing division team and designate it a senior team (65 & over). Senior teams would play doubles only and division winners and losers would not move up or down at the end of the season. It was suggested that in the first year, senior players could play on their level team and on a senior team or sub on senior team.
<b>CONCLUSIONS</b>	A sub-committee (Elaine, Nikki, Kelly and Kate) will meet in the next few weeks to come up with a timeline and plan for adding a Senior Division.

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Treasurer: Kelly Buhlmann reporting for Nikki Nadig

<b>DISCUSSION</b>	Two payments were presented and discussed.
<b>CONCLUSIONS</b>	A motion was made, seconded and unanimously passed to approve financial report.

Website Coordinator: Jian Xu

<b>DISCUSSION</b>	As of the Player Addition Deadline of October 31, 75 players were added. There have been 20 defaults (9 at singles, 2 at 3D and 9 at 5D) There have been 137 substitutions.

Resolution Coordinator: Elaine Sibley

<b>DISCUSSION</b>	Elaine received a formal complaint from MPRC about the illegal CG player discussed at the meeting in October (registered on two teams under two different last names). A lack of clear communication by the CGM captain and the player occurred: player did not respond to any emails from captain, captain did not relay message that it was not possible to transfer players. A motion was made to take away the two points but not to assess a penalty point, seconded and passed 5-1.
<b>CONCLUSIONS</b>	The score will be recorded 6-0, 6-0 for MPRC. Resulting team score will go from CG win (8-4) to a 6-6 tie. The board will look into creating a FAQ for player responsibilities.

**Data Retrieval & Storage– Jill Craven**

<b>DISCUSSION</b>	The sub-committee met and discussed various cloud-based storage options, recommending Carbonite for \$6/month. It will back up one computer, no data limit and documents are easy to retrieve. Decision needs to be made as to what information to keep.
<b>CONCLUSIONS</b>	Jill will review any old discs and Linda will attempt to organize the data on the City League computer.

**V. Division Reports**

**Division – D Kelly Buhlmann reporting for Cathy Jones**

<b>DISCUSSION</b>	Food at MAC on September 11 and October 30 was not up to par per complaint from Stafford Hills.
<b>CONCLUSIONS</b>	MAC is aware of the issue and is making adjustments.

**Division H Jill Craven**

<b>DISCUSSION</b>	Received an email regarding the closure of curtains between courts during matches: was asked if it was a requirement.
<b>CONCLUSIONS</b>	Each club has their own policy regarding the opening or closing of curtains and City League honors those policies.

**VI. Old Business**

<b>DISCUSSION</b>	Team statistics are deleted from website before team registration in August. It was requested to keep them up on the site longer so new captains could retrieve any data.
<b>CONCLUSIONS</b>	Stats will be archived for one year and can be obtained by requesting them from the Website Coordinator.

**VII. New business**

<b>DISCUSSION</b>	LOTC will possibly be remodeling their facility the first three months of the 2020-2021 season.
<b>CONCLUSIONS</b>	It was suggested they contact St. John's Racquet Center and/or Lewis & Clark College to arrange for court times during their closure.

**VIII. Adjournment**

The meeting adjourned at 12:55pm.

Next meeting: Thursday, January 16<sup>th</sup>, 10:30am at MAC

Minutes submitted by: Linda Brumder, Recording Secretary

Minutes approved on: