

**Greater Portland City League Tennis
Board Meeting Minutes
November 15, 2018**

I. Call to order by Nikki Nadig at 10:38 am at the Multnomah Athletic Club.

**II. Roll call: Members present – Nikki Nadig, Mary Klinger, Patricia McKinnon, Jennie Lee, Linda Brumder, Elaine Sibley, Barb Schmitz, Jian Xu, CynDee Brockett, Kelley Nielsen
Absent: Penny Birkhofer, Kelly Buhlmann, Alisa Rakoz**

III. Approval of minutes from last meeting

Recording Secretary: Linda Brumder

DISCUSSION	A correction was made to the October meeting minutes. A motion to approve the corrected minutes was made by Jennie and 2 nd by Jian.
CONCLUSIONS	The motion passed. Minutes will be placed on the website.

IV. Officer Reports:

President: Nikki Nadig

DISCUSSION	Encourage captains to submit “shout-outs” that can be posted on the website if a player, captain or team demonstrates sportsmanship, etc. that highlight the positive aspects of City League tennis.
CONCLUSIONS	If no “shout-outs” are submitted, we will highlight a City League rule.
DISCUSSION	Nikki gave an update on finding solutions to our need for long term storage of important documents (financials, important correspondences, wait list, etc.).
CONCLUSIONS	Nikki will continue to work on options.
DISCUSSION	Nikki reported that the PAC E team requested changing their official start time from 12:00pm to 12:15pm, which was their start time last season. As they have had only one home match, we asked them to see how things go moving forward and to honor the time change for the season. They have the option of moving the start time for each individual match five or ten minutes later if the visiting captain agrees.
CONCLUSIONS	We will continue to monitor the situation.
DISCUSSION	Captains should become familiar with the inclement weather policy. All matches MUST be completed by January 16 th , before the mid-season break. If a match needs to be rescheduled due to weather it should be done as quickly as possible.
CONCLUSIONS	Captains should refer to FAQs and Rules and Regulations for information on rescheduling matches.
DISCUSSION	Mid-Season registration will be January 17-20 th .
CONCLUSIONS	A reminder of Mid-Season registration information and dates will be sent to captains in early January.

Treasurer: Nikki Nadig reporting for Penny Birkhofer

DISCUSSION	Nikki reviewed recent expenses. Kelley moved we approve the financial report, 2 nd by Elaine.
CONCLUSIONS	The motion was passed unanimously.

Website Coordinator: Jian Xu

DISCUSSION	Jian passed out the Default Report (not including matches held this past week). To date, there have been 152 subs used in matches and 12 defaults (5 singles, 7 doubles). Seventy-eight new players have been added (7/1-11/1) for a total number of players of 1975. Discussion centered around the difficulties for some teams of having enough singles players.
CONCLUSIONS	We will survey captains and players to determine the interest in keeping singles matches.
DISCUSSION	A team captain insisted her log-in was not working.
CONCLUSIONS	It is imperative to get the password from the past captain.

Resolution Coordinator: Patricia McKinnon reporting for Kelly Buhlmann

DISCUSSION	Nothing to report for the Resolution Coordinator, but Patricia reminded board members that she is available to cover for board members when out of town. Inform your division captains and cc Nikki and Patricia.
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V. Division Reports

Division – C – Elaine Sibley

DISCUSSION	A singles player was unable to play the day of the scheduled match and asked if it is possible to play the match at another time/day if the other team agreed. Elaine said yes, but they must notify the website coordinator and use the same score sheet when the doubles matches are played.
CONCLUSIONS	Though this is a workable solution, it is not ideal, as some of the best aspects of City League are team camaraderie, lunch, etc., when everyone plays at the same time.

Division D – Barb Schmitz

DISCUSSION	A captain reported that in a recent match there were two injuries and two individual matches had to be retired. The courts had been resurfaced and were slow and sticky which may have contributed to the injuries. They asked to have the two matches rescheduled when the courts were better.
CONCLUSIONS	Barb informed the team that this is not an option. Request captains to inform opposing team in advance of any changes to court surface.

VI. Old Business

DISCUSSION	None to report.
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VII. New business

DISCUSSION	In addition to the new captains' orientation at the Brunch, should Division reps review rules and expectations with new captains in their divisions?
CONCLUSIONS	Topic for future discussions. May help new captains.

VIII. Adjournment

Meeting adjourned at: 11:28am
Next meeting: January 17, 2019, 10:30am, MAC
Minutes submitted by: Linda Brumder, Recording Secretary
Minutes approved on: