

**Greater Portland City League Tennis Association
Board of Directors Meeting Minutes
Thursday, October 17, 2024
10:30am, Irvington Club**

Call To Order: Patricia McKinnon called the meeting to order at 10:33 am

Members Present: Patricia McKinnon, Linda Brumder, Kate Hunter, Teresa Darling, Elaine Sibley, Stephany Mo, Alisa Rakoz, Shannon Bilstrom, Cindy Dorado, Timothea Barnatan

Members Not In Attendance: Patty Morrison, Penny Birkhofer

Approval of Minutes: The minutes from the September 12, 2024 meeting were approved as corrected

Officer Reports

- A. President, Patty Morrison - not present
- B. Vice President, Patricia McKinnon – has reserved Club Green Meadows for the Captains Brunch on Wednesday, August 13th, 2025; provided update on remodel at Cascade – the remodel project was delayed past the allotted three weeks. It was necessary to change the format or reschedule eight matches. One match in the H division remains to be rescheduled.
- C. Secretary, Cindy Dorado – nothing to report
- D. Treasurer, Kate Hunter – current budget report was reviewed; the fiscal year budget has been finalized; a new reimbursement form has been created
- E. Website Coordinator, Teresa Darling – reported that 90 roster changes have been made (30 since the last meeting); currently have 2,065 total players consisting of 1,896 unique players and 169 double-rostered due to Senior Division; due to Cascade construction many matches needed to be re-scheduled with some including a time change because the match location changed; facilitated a few name changes and has asked Olga to allow our Website Coordinator to make name changes herself; a few matches required score changes on the website and those captains were encouraged to make the corrections themselves, when possible; one correction was made regarding the K teams – there will no longer be a drop-down box of names but rather a box to manually enter a player's name; no player is currently at risk of reaching the maximum number of times to be a substitute player (one player has subbed 4 times so far this year); it was decided to go ahead and post available teams on the City League website home page; last day to add new players is October 25, 2024.

- F. Resolution Coordinator – a formal complaint was received regarding poor sportsmanship during a match between PAC and Mt. Park, E Division; the complaint was discussed; a letter will be sent to the two team captains requesting the involved players review the City League rules and USTA Friend at Court – The Code, related to sportsmanship, making calls and hindrance issues.

When a complaint is received the current practice includes sending the actual complaint to the opposing captain. A change was recommended to send only a summary of the issues involved and rules involved, not the actual written complaint. Our confidentiality practice does not allow the originating captain to see the opposing captain's response, for good reason, resulting in an imbalance of information and a potential information advantage for the opposing captain.

Old Business

- A. Reviewed matches that have now been re-scheduled due to Cascade construction project

New Business

A new Zoom membership will be started.

Division Reports

- A. A & B Division, Cindy Dorado – nothing to report
- B. C Division, Teresa Darling – nothing to report
- C. D Division, Kate Hunter – nothing to report
- D. E Division, Alisa Rakoz – one match was re-scheduled to avoid potential bad weather right before Thanksgiving
- E. F Division, Patricia McKinnon – nothing to report
- F. G Division, Shannon Bilstrom – nothing to report
- G. H Division, Stephany Mo – nothing to report
- H. I Division, Linda Brumder – nothing to report
- I. J Division, Timothea Barnatan – nothing to report
- J. K Division, Penny Birkhofer – absent, nothing to report
- K. S Division, Elaine Sibley – nothing to report

Meeting was adjourned at 11:54 am

Next Meeting: Thursday, November 21st, 2024 at 10:30 am at Irvington Club