

Minutes
Greater Portland City League Tennis Association
Board of Directors Meeting
Thursday, October 20, 10:30am, Irvington Club

Call to Order: The meeting was called to order at 10:34 am.

Members Present: Jo Reardon, Linda Brumder, Penny Birkhofer, Elaine Sibley, Kate Hunter, Patty Morrison, Kelley Gaylor, Joy Kolesnikoff, Jeanette Thomas. Patricia McKinnon and Ellen Mulherin attended via Facetime.

Members Absent: Timothea Barnatan

Approval of Minutes: Minutes from the September meeting were approved as corrected. They will be posted to the website.

I. Officer Reports

- A. Treasurer, Penny Birkhofer, reported by Kate Hunter Kate created the final budget report for fiscal year July 2021-June 2022 (no Captains' Brunch that year). She also presented the current year budget report with actuals balanced through September. The report reflects that August 2022 was the last month our bank account was at Chase Bank. Beginning in September, the account is with Bank of America.
- B. Resolution Coordinator, Elaine Sibley There was an S Division complaint made concerning the lineup of a match, and 4 players ability level based on USTA/NTRP rating. An investigation was undertaken which showed all the players in question were also rostered on an E team, which is consistent with the S Division rules. City League does not use USTA/NTRP ratings as criteria for player lineup placement. No Formal Complaint was submitted. During the investigation it was discovered the rule concerning use of USTA/NTRP ratings had inadvertently been removed from the rules. It is recommended the USTA/NTRP ratings rule be reinserted into the Rules and Regulations at the earliest possible opportunity.
- C. Website Coordinator, Kate Hunter Kate has added 27 players to teams in the last month. She has added 95 since registration closed in July. Matches rescheduled: 11 in the last month, 30 over-all (majority being the Lake Oswego home matches). Two teams used an Ineligible player in the last month, which resulted in the default of the individual match. There have been 16 defaults so far this season. Olga was able to hide "Penalty Points" on Match Results page. Kate reminded board members that if asked, information to add a player is on page 9 of FAQs.

II. Old Business

- A. Lake Oswego home matches. We have been informed that Lake Oswego will not reopen until December. Most Lake Oswego matches will be played at Club Green Meadows until that time-
- B. Board Insurance. Penny paid the Board liability insurance which is effective September 1, 2022.
- C. Bylaws professional legal review. The Bylaws were updated by the Rules Review Committee last Spring. They were not presented to the Board for approval due to the non-profit status issue. A discussion took place about whether we should have a professional review of the Bylaws prior to adopting them. Jeanette volunteered to look into getting professional legal review of our Bylaws.
- D. Mission Statement/Website Updates. The Board discussed whether the website home page should be updated more often. What news to add to the home page will be discussed at the end of each board meeting. "Shout Outs" were suggested. Jeanette will work on re-writing the Mission Statement and present at the meeting in November.
- E. CRRC Addition. There was a motion on the table from the September meeting to allow the CRRC S Division team to add a 4th player to their roster this fall. The motion was approved by board members

present. Passage of the motion was contingent upon approval of the absent board members. Votes were obtained via email and the motion passed.

III. New Business

- A. Lunches – City League was founded and flourished on a program designed to encourage competitive tennis and lunch with fellow players. Only two clubs have rules in place that do not allow “homemade” food; food must be prepared in a commercial kitchen. Covid disrupted our league, it is presently under control and should not be a factor in maintaining our lunch requirement. Lunch does not have to be a full-blown catered affair, but it should not be simply grab-and-go snacks. It is not up to competing captains to decide whether or not lunch will be served.
- B. Player Addition Deadline - The last day to add players to teams this fall is October 27, 2022.
- C. Budget – The budget for the current season (July 2022-June 2023) was presented to the Board. Kelley made a motion to approve the budget and Jeanette seconded it. The motion passed.

IV. Division Reports

D Division, Patty Morrison. Patty will be gone the month of November and Jeanette will cover for her, relaying any information needed.

F Division, Ellen Mulherin. Sub question was answered by Elaine.

H Division, Jeanette Thomas. Unsure of where Columbia Gorge home matches are played. Under Documents/Forms, 2022-23 Match Start Times tells where matches will be played. Columbia Gorge captains should also make sure they communicate with their opponents to confirm location.

I Division, Linda Brumder. Ineligible player issue resolved by Kate. Issue of who needs to sign a score sheet at end of match also resolved.

Meeting adjourned at 12:04pm.

Next Meeting: Thursday November 17th, 2022, 10:30am, The Irvington Club.