

Greater Portland City League Tennis
Board of Directors Meeting
October 15, 2020 (10:30am)

AGENDA

Call to Order

President, Kelly Buhlmann, Greater Portland City League Tennis Association, called the Board Meeting to order at 10:40am on October 15, 2020 at Rossman Park, Lake Oswego, OR.

Roll Call

Members Present: Kelly Buhlmann, Ellen Mulherin, Joanne Reardon, Alisa Rakoz, Elaine Sibley, Penny Birkhofer, Patricia McKinnon, Kate Hunter, Joy Kolesnikoff
Absent: Jill Craven, Kelley Nielson and Patty Morrison

Approval of Minutes for July 20 and July 31, 2020 Minutes

Board members unanimously voted to approve minutes with a correction to the July 31st version.

Approval of Minutes for September 17, 2020

September meeting was cancelled due to poor air quality from local fires. The meeting had been scheduled to be conducted outside due to Covid-19.

Officer Reports:

President, Kelly Buhlmann

Discussion: Notebooks (for new Board Members) and updated information was presented to all present Board Members for review. Information included Individual Division Rosters, Board and Executive Board Members List, Division Representative List, League Roster (clubs), Match Start Times and Locations, League Calendar and Board Meeting Schedule.

Conclusion: Members are to review updated documents and become familiar with content.

Discussion: Discussed duties of the President.

Discussion: Reports from Board members on how tennis clubs are handling Covid-19 safety procedures. Kelly, as the LOTC representative, reported that, as of now, the club is open and players are playing with masks.

Vice President, Joanne Reardon

Discussion: Insurance has come due. Joanne will work with the Treasurer, Joy, to ensure paperwork is completed.

Discussion: Joanne will look at website, along with Ellen, to see how to update the current home page information. Will coordinate with Kate, Website Coordinator.

Discussion: Discussed duties of the Vice President.

Secretary, Alisa Rakoz

Discussion: September meeting cancelled due to poor air quality/Covid-19

Conclusion: Cancelled September meeting needs to be recorded.

Discussion: Discussed duties of the Secretary.

Resolution Coordinator, Elaine Sibley

Discussion: Discussed Job duties of the Resolution Coordinator.

Treasurer, Joy Kolensnikoff

Discussion: Moved to defer approval of financial statements to November meeting. Treasurer clarified that she was recently added to banking documents and would procure current hard copy of statement. No checks have been written in 60 days.

Conclusion: Board voted unanimously to postpone financial approvals to next month.

Conclusion: Nikki Nadig, past Treasurer is working with Joy on tax documents.

Website Coordinator, Kate Hunter

Discussion: Suggested updating the Home Page.

Discussion: Discussed job duties of the Website Coordinator.

Conclusion: Joanne Reardon and Ellen Mulherin will work on updating Home Page to include information for tennis players new to the area wanting to be involved in City League. Elaine has wording that she will share.

Division Rep Reports:

A/B Kate Hunter

Discussion: Club report-It's likely IRV will only allow members to play at their facility.

C Patricia McKinnon

Discussion: Club report-Probably no City League for MPRC and WH.

D Patty Morris, Absent

E Alisa Rakoz

Discussion: Club report-CGM could allow teams to use CGM for home courts for a fee. CGM is located in Washington so no masks required.

F Ellen Mulherin

Discussion: Club report-Columbia River and Hood River are short on teams. Players want to wait on a vaccine. Some teams were curious about a refund.

Conclusion: City League only charged clubs/facilities 50% the registration fee in anticipation of the Fall Season potentially being cancelled due to Covid 19. Refunds will be addressed if the Spring Season is also cancelled.

G Joy Kolensnikoff

Discussion: Club report-Glendoveer is allowing guests but must play with masks.

H Jill Craven, Absent

I Joanne Reardon

Discussion: Club report-Hood River is mixed, some want to play, some do not.

J Kelley Nielson, Absent

K Penny Birkhofer

Discussion: Last summer, during open registration, the Cascade K team did not pay mandatory registration fees and sent notification that they wished to forfeit their team due to low numbers. They now wish to reacquire the team for the Spring Season.

Conclusion: It was suggested that they send the request, in writing, to the Resolution Coordinator and the President for consideration.

S Elaine Sibley

Discussion: Club report-PAC allows guests and requires a mask to play.

OLD BUSINESS

NEW BUSINESS

Suggestions:

A chart added to the City League website with club/facilities updates.

Penny Birkhofer proposed no movement up or down if play commences in January.

Formation of a “start up” committee if the Spring Season is viable.

December 17, 2020 - deadline to make a decision in regards to second half viability.

Refunds options shall be discussed if the Spring Season is cancelled.

Adjournment Time: 12:31pm

Next Meeting: November 19th, 2020