

Greater Portland City League Tennis
Board Meeting Minutes
October 18, 2018

I. Call to order by Nikki Nadig at 10:33am at the **Multnomah Athletic Club**.

II. Roll call: Members present – Nikki Nadig, Jennie Lee, Linda Brumder, Patricia McKinnon, Elaine Sibley, Barb Schmitz, Alisa Rakoz, Jian Xu, Penny Birkhofer, Mary Klinger, Cyndee Brockett, Kelly Buhlmann
Absent: Kelley Nielsen

III. Approval of minutes from last meeting

Recording Secretary: Linda Brumder

DISCUSSION	Mary Klinger moved we approve the minutes of the September meeting, seconded by Jian Xu.
CONCLUSIONS	The minutes were unanimously approved as submitted and will be placed on the City League website.

IV. Officer Reports:

President: Nikki Nadig

DISCUSSION	Treasurer’s report was not approved at the September meeting. Mary Klinger moved we approve the report, seconded by Jennie Lee.
CONCLUSIONS	Treasurer’s report was unanimously approved.
DISCUSSION	Per last meeting’s minutes, two TH K team players had requested transferring to PAC H team before mid-season.
CONCLUSIONS	Kelly Buhlmann moved we deny the request, Cyndee Brockett seconded, unanimously approved.
DISCUSSION	Portland Tennis and Education requested in late September that we forward information on their recent fundraiser to captains and players. As the date of the event was before our meeting, a vote was taken via email and the request was not approved by the majority. Board members felt we had not had a chance to discuss issues of forwarding information not directly related to City League business to our captains and players. The discussion at the meeting centered on the importance of keeping our emails strictly related to City League business as we don’t give captains or players the ability to “opt out” of our communications. The Bylaws related to forwarding information were discussed and members present agreed only emails pertaining to City Leagues business and those that are a direct benefit to players (i.e. Nike and Adidas passes) will be sent to captains for distribution.
CONCLUSIONS	At the end of the year, the Bylaws/Rules and Regulations committee will recommend changes to clarify/revise this policy.

Treasurer: Penny Birkhofer

DISCUSSION	Penny presented the Treasurer’s report and advised that due to the misprinting of towels for City League Division winners’ gifts, the check issued in August was paid in September, which places it in the current fiscal year budget rather than last year’s. She suggested moving the entry for the payment of the gifts and prizes to the August report to accurately reflect our budget.
CONCLUSIONS	Alisa Rakoz made a motion to approve the corrected September treasurer’s report, seconded by Elaine Sibley, and unanimously approved.

Website Coordinator: Jian Xu

DISCUSSION	Jian reported that to date we've had 9 defaults, 99 substitutions and have added 65 new players. (Player addition deadline is November 1).
CONCLUSIONS	Once enrollment closes, Jian will provide a report with updated information three times per year: November, February and April meetings.

Resolution Coordinator: Kelly Buhlmann

DISCUSSION	No issues to report.
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V. Division Reports

D Division Rep: Barb Schmitz

DISCUSSION	Barb reported that a Glendoveer match was rescheduled due to court resurfacing.
CONCLUSIONS	No action necessary.

E Division Rep: Alisa Rakoz

DISCUSSION	Alisa received communications from a captain saying that bathroom breaks were taken immediately after the ten minute warm-up.
CONCLUSIONS	There is no rule regarding when and how many bathroom breaks may be taken. However, captains are encouraged to remind players to take care of bathroom breaks and filling water bottles before heading out to the courts to keep play moving, especially since court time is limited.

VI. Old Business

DISCUSSION	USTA Smart Watch policy – smart watches are not allowed during USTA play.
CONCLUSIONS	The board will continue to monitor use of smart watches on court. It was noted that if you put your phone in airplane mode, no communications will be reported to watch.

VII. New business

DISCUSSION	Clarification wanted about line judges being called in for a match and where they are allowed to stand.
CONCLUSIONS	Lines judges may only stand at the net, even if it is the baseline calls that are questioned.

VIII. Adjournment

Meeting adjourned at 11:49am
Next meeting: Thursday, November 15, 2018, 10:30am, MAC
Minutes submitted by: Linda Brumder, Recording Secretary
Minutes approved on: November 15, 2018