

**Greater Portland City League Tennis  
Board Meeting Minutes  
October 19, 2017**

**I. Call to order**

President Barbara Farmer called the Greater Portland City League Tennis Association Board meeting to order at Multnomah Athletic Club at 10:38 am.

**II. Roll call**

Present: Barbara Farmer, Kim Stevens, Mary Klinger, Marilyn Smith, Barb Schmitz, and Linda Brumder  
Absent: Jennie Lee, Sydney Taggart, Nikki Nadig, Penny Birkhofer, Jian Xu, Patricia McKinnon

**III. Approval of minutes from last meeting**

**Recording Secretary:** Barb Schmitz

<b>DISCUSSION</b>	Minutes of September 21, 2017. Format and detail were discussed.
<b>CONCLUSIONS</b>	Wait until November meeting to approve Sept. 2017 minutes.

**IV. Officer Reports:**

**President's report: Barbara Farmer**

<b>DISCUSSION</b>	See New Business
<b>CONCLUSION</b>	

**Vice President's report: Nikki Nadig**

<b>DISCUSSION</b>	No Report
<b>CONCLUSIONS</b>	

**Treasurers Report: Kim Stevens**

<b>DISCUSSION</b>	Two bills to be paid – Web site Coordinator and September Board Meeting Lunch
<b>CONCLUSIONS</b>	Budget was approved.

**Resolution Coordinator Patricia McKinnon – via Conference Call re: Formal Complaint**

<b>DISCUSSION</b>	Complaint received re: E Division - Stafford Hills complaint against MAC, re: Sportsmanship. A motion to give no penalties and to send a letter to both teams regarding sportsmanship was made by Marilyn Smith and 2 <sup>nd</sup> by Mary Klinger.
<b>CONCLUSIONS</b>	Motion passed. Reps from named clubs abstained from the vote. A letter will be sent to both clubs regarding sportsmanship by Patricia McKinnon.

**Website Coordinator: Marilyn Smith**

<b>DISCUSSION</b>	Have received e-mails re: Deleting players now on roster.
<b>CONCLUSIONS</b>	Remind captains that this must take place at mid-season registration.

**V. Division Rep. Reports:** No Division Reports

## **VI. Old Business**

### **Barbara Farmer**

<b>DISCUSSION</b>	1. A Review of double booking requirements for clubs with several teams is needed.
<b>CONCLUSIONS</b>	An ad hoc committee was established. Will also review wait list for new team addition - rules and guidelines. The committee consists of Debbie Johnson, Barb Farmer, Patricia McKinnon, Nikki Nadig, Marilyn Smith and Mary Klinger.
<b>DISCUSSION</b>	2. Shout Outs Reminder – for “Compliments made”.
<b>CONCLUSIONS</b>	Marilyn will send out explanation reminder to be emailed to Division Reps
<b>DISCUSSION</b>	3. Adding new teams – Wait List on web site
<b>CONCLUSIONS</b>	Marilyn will remove New Team Wait List from web site until rules have been reviewed.

## **VII. New Business -**

<b>DISCUSSION</b>	Process on filing a formal complaint was discussed.
<b>CONCLUSIONS</b>	Patricia will develop a statement on how and when to file a formal complaint.
<b>DISCUSSION</b>	Board role in handling situations and questions.
<b>CONCLUSIONS</b>	Division reps to encourage captains to try to resolve questionable situations that arise with opposing teams/captains.
<b>DISCUSSION</b>	Data retrieval and storage needs to be digitized and stored on drive so everything is more organized.
<b>CONCLUSIONS</b>	Jian Xu has agreed to work on our data retrieval and storage.

### **Adjournment:**

President Barbara Farmer adjourned the meeting at 12:05 pm

Next meeting: November 16, 2017

Minutes submitted by: Barb Schmitz

Minutes approved on: November 16, 2017