

# **Greater Portland City League Tennis Meeting Minutes**

October 20, 2016

**I. Call to order**

Joni Hinton called the Greater Portland City League Tennis Association board meeting to order at 10:38 am at Multnomah Athletic Club.

**II. Roll call**

Members present were: Joni Hinton, Patricia McKinnon, Marilyn Smith, Kim Stevens, Karey Welling, Barb Farmer and Penny Birkhofer    Absent: Elaine Silbey, Jennie Lee, Barb Schmitz, Sydney Taggart and Barb Streeter

**III. Approval of minutes from last meeting**

Recording Secretary: Penny Birkhofer for Sydney Taggart

<b>DISCUSSION</b>	September meeting minutes were not approved pending review
<b>CONCLUSIONS</b>	Reformat and approve in November

**IV. Officer Reports:**

**President: Joni Hinton**

<b>DISCUSSION</b>	<p>Debbie Johnson gave the board a comprehensive update on scheduling,</p> <ul style="list-style-type: none"> <li>+ After the scheduling program produces our schedules she manually double checks to ensure teams have balanced schedules each month and not too many consecutive matches. That often requires rescheduling matches and can be a 30-45 min. job for each match.</li> <li>+ There are scheduling problems because of lack of court availability at some clubs</li> <li>+ She wanted the board to consider what happens when she can't re-schedule a match.</li> <li>+ City league currently has approximately 1,932 players</li> <li>+ Here are some possible solutions to scheduling problems: <ul style="list-style-type: none"> <li>Add a division if only temporarily</li> <li>Increase the number of teams in each division</li> <li>Add matches on Thursdays</li> </ul> </li> <li>+ We currently have 7 teams on our waiting list</li> <li>+Debbie urged the board to change the wording in bylaws to how a team gets on the waiting list. We should consider defaults, number of players per team, and number of Tuesday and Wednesday teams. She feels it should be explained more thoroughly.</li> </ul> <p>The following topics were then discussed and listed. Defaults, scheduling, # of teams, substitutes, size of each team, court availability, Debbie's responsibility rescheduling, expansion vs. reshuffling and facilities' responsibilities.</p>
<b>CONCLUSIONS</b>	It was decided that we need to prioritize this list and address 1-2 of these items at each future board meeting

Treasurer: Karey Welling

<b>DISCUSSION</b>	financial report was submitted
<b>CONCLUSIONS</b>	No actions necessary.

Website Coordinator Marilyn Smith

<b>DISCUSSION</b>	Marilyn Smith showed us a default report through Oct 12th by club and team
<b>CONCLUSIONS</b>	it was decided that the board should monitor this in the future on a quarterly(?) basis

Resolution Coordinator: Patricia McKinnon for Elaine Silbey

<b>DISCUSSION</b>	no formal complaints
<b>CONCLUSIONS</b>	.

**V. Division Rep Reports**

**No reports**

**VI. Old business:  
Portland Tennis Center was contacted regarding Courts**

<b>DISCUSSION</b>	Joni reported that she contacted t David Blagden the tennis pro at Portland Tennis Center regarding the email sent out last month stating 4 courts available for first round match play and 2 for the second round. Joni reminded David that teams are not required to have four teams available for the first round match play and also that the home team would have to forfeit if the only two available courts for the second round causes a retire for an earlier match. David was very flexible and will adjust courts to the situation.
<b>CONCLUSIONS</b>	No further action at this time

<b>DISCUSSION</b>	Shout out cards were posted and an email reminding captains about subbing, starting times, and court availability was e-mailed out
<b>CONCLUSION</b>	

**VII. New business**

<b>DISCUSSION</b>	It was decided that the number 1 priority was to poll all the clubs (not just those with teams on the waiting list) as to their current need for additional teams/players and then whether they have court availability for those additional teams/players.
<b>CONCLUSIONS</b>	We will discuss this at our November meeting

### **VIII. Adjournment**

Joni Hinton adjourned the meeting at 12:21p.m.

Next meeting: November, 17<sup>th</sup>, 2016.10:30 AM

Minutes submitted by: Penny Birkhofer for Sydney Taggart Recording Secretary

Minutes approved on: November 17<sup>th</sup> 2016