

Greater Portland City League Tennis Meeting Minutes

October 20, 2016

I. Call to order

Joni Hinton called the Greater Portland City League Tennis Association board meeting to order at 10:38 am at Multnomah Athletic Club.

II. Roll call

Members present were: Joni Hinton, Patricia McKinnon, Marilyn Smith, Kim Stevens, Karey Welling, Barb Farmer and Penny Birkhofer Absent: Elaine Silbey, Jennie Lee, Barb Schmitz, Sydney Taggart and Barb Streeter

III. Approval of minutes from last meeting

Recording Secretary: Penny Birkhofer for Sydney Taggart

DISCUSSION	September meeting minutes were not approved pending review
CONCLUSIONS	Reformat and approve in November

IV. Officer Reports:

President: Joni Hinton

DISCUSSION	<p>Debbie Johnson gave the board a comprehensive update on scheduling,</p> <ul style="list-style-type: none"> + After the scheduling program produces our schedules she manually double checks to ensure teams have balanced schedules each month and not too many consecutive matches. That often requires rescheduling matches and can be a 30-45 min. job for each match. + There are scheduling problems because of lack of court availability at some clubs + She wanted the board to consider what happens when she can't re-schedule a match. + City league currently has approximately 1,932 players + Here are some possible solutions to scheduling problems: <ul style="list-style-type: none"> Add a division if only temporarily Increase the number of teams in each division Add matches on Thursdays + We currently have 7 teams on our waiting list +Debbie urged the board to change the wording in bylaws to how a team gets on the waiting list. We should consider defaults, number of players per team, and number of Tuesday and Wednesday teams. She feels it should be explained more thoroughly. <p>The following topics were then discussed and listed. Defaults, scheduling, # of teams, substitutes, size of each team, court availability, Debbie's responsibility rescheduling, expansion vs. reshuffling and facilities' responsibilities.</p>
CONCLUSIONS	It was decided that we need to prioritize this list and address 1-2 of these items at each future board meeting

Treasurer: Karey Welling

DISCUSSION	financial report was submitted
CONCLUSIONS	No actions necessary.

Website Coordinator Marilyn Smith

DISCUSSION	Marilyn Smith showed us a default report through Oct 12th by club and team
CONCLUSIONS	it was decided that the board should monitor this in the future on a quarterly(?) basis

Resolution Coordinator: Patricia McKinnon for Elaine Silbey

DISCUSSION	no formal complaints
CONCLUSIONS	.

V. Division Rep Reports

No reports

**VI. Old business:
Portland Tennis Center was contacted regarding Courts**

DISCUSSION	Joni reported that she contacted t David Blagden the tennis pro at Portland Tennis Center regarding the email sent out last month stating 4 courts available for first round match play and 2 for the second round. Joni reminded David that teams are not required to have four teams available for the first round match play and also that the home team would have to forfeit if the only two available courts for the second round causes a retire for an earlier match. David was very flexible and will adjust courts to the situation.
CONCLUSIONS	No further action at this time

DISCUSSION	Shout out cards were posted and an email reminding captains about subbing, starting times, and court availability was e-mailed out
CONCLUSION	

VII. New business

DISCUSSION	It was decided that the number 1 priority was to poll all the clubs (not just those with teams on the waiting list) as to their current need for additional teams/players and then whether they have court availability for those additional teams/players.
CONCLUSIONS	We will discuss this at our November meeting

VIII. Adjournment

Joni Hinton adjourned the meeting at 12:21p.m.

Next meeting: November, 17th, 2016.10:30 AM

Minutes submitted by: Penny Birkhofer for Sydney Taggart Recording Secretary

Minutes approved on: November 17th 2016