

Greater Portland City League Tennis Captains Meeting Minutes

October 18, 2012

I. Call to order

Sue Lucke called the Greater Portland City League Tennis Association board meeting to order at 10:35 am on October 18, 2012 at Multnomah Athletic Club.

II. Roll call

Members present were: Sue Lucke, Susan Bozarth, Kelly Buhlmann, Antonia Green, Joan Carneiro, Lois Gibson, Joni Hinton, Wendy Weddle, Patricia McKinnon, Ann Cassin, Sierra Wright and Nancy Osborne.

III. Approval of minutes from last meeting

DISCUSSION	A few typos were corrected on September 2012 minutes.
CONCLUSIONS	Joan Carneiro moved, with Antonia Green 2 nd , to approve the September 2012 minutes as corrected. Minutes approved unanimously.

IV. Officer Reports:

President: Sue Lucke

Transfer of Eastmoreland Player

DISCUSSION	This was discussed via the executive committee and unanimously approved to make transfer.
CONCLUSIONS	Eastmoreland G team player was transferred to SHC H team.

SHC Illegal Use of Substitute

DISCUSSION	Sue Lucke and Patricia McKinnon investigated the potential illegal use of a substitute by SHC.
CONCLUSIONS	Executive committee unanimously agreed player was not to be considered an illegal sub due to MP negligence of correct transfer procedure.

SHC H Team Illegal Use of Substitute

DISCUSSION	Player is reported to have substituted on SHC H Team while registered on CCRC I Team roster.
CONCLUSIONS	Sue Lucke to forward Kelly Buhlmann emails regarding this issue and Wendy Weddle to initiate formal complaint.

Debbie Johnson

DISCUSSION	Sue Lucke reminded board of payment agreement with Debbie Johnson.
CONCLUSIONS	Debbie Johnson will receive gift in kind for work performed on website. Debbie will send us periodic bills over course of year.

Vice President: Antonia Green

DISCUSSION	Nothing to report at this time.
CONCLUSIONS	

Treasurer: Wendy Weddle

Financial Report

DISCUSSION	Monthly financial report provided and was self-explanatory, no discussion or questions ensued.
CONCLUSIONS	

Website Coordinator: Ann Cassin

DISCUSSION	Provided Sub-list for the entire league and to date no one has subbed more than 7 times. Ann mentioned Debbie's help over all has been incredible and invaluable. Eastmoreland's directions will be removed from website and Salem's directions will remain. Kelly requested entire player list.
CONCLUSIONS	Ann to send Susan digital copy of sub-list for records and Ann will provide Kelly with entire player list. Kelly added to R&R committee meeting agenda the clarification of subbing laterally versus substituting up.

Corresponding Secretary: Kelly Buhlmann

DISCUSSION	Nothing to report at this time
CONCLUSIONS	

**V. Division Representatives:
November 1, 2012 Deadline**

DISCUSSION	Reminder to all captains of the November 1, 2012 player addition deadline.
CONCLUSIONS	Sue Lucke to create form email for all Division Reps to send out to their captains.

VI. Old business

a) Change of due date for Team commitment date and fee.

DISCUSSION	Do we want to move due date to April 30 th ? Could this help with knowing if we can add more teams and potential increase of team fee. Antonia moved and Sierra 2 nd to change the commitment date to April 15 th each year. Discussion ensued that this might be too early, as well as the negative date and to really look into the fee. Susan moved and Joan 2 nd the move the date to April 30 th of each year, no further discussion and was approved unanimously. Antonia moved and Joan 2 nd to raise the commitment fee to nonrefundable \$100 per team and after discussion was passed unanimously. Lois moved and Joan 2 nd as of Noon, October 18, 2012 to change the rules and regulations to state the new increase in commitment fees to \$100 nonrefundable per team to commence in April 30, 2013. Discussion to change the wording to the following motion made by Joan to amend previous motion and Patricia 2 nd to change the rules and regulations as of October 18, 2012 to state the new increase in commitment fees to \$100 nonrefundable per team which will commence in 2013. This motion passed unanimously.
CONCLUSIONS	Team Commitment due date moved to April 30 th . Team Commitment fee increased to \$100 per team. Sue Lucke to create email for all teams and Ann to inform Debbie of these changes.

b) E&O Insurance – Antonia Green (committee: Wendy, Sue & Nancy)

DISCUSSION	Antonia provided board with handout explanations of potential rates quoted for insurance. After looking into coverage for OWSTA it was discovered their insurance is provided through USTA and since GPCLT has no affiliation with USTA, OWSTA's insurance is not available to the City League Board. Ann moved and Wendy 2 nd to accept coverage for D&O and EPL. This was approved unanimously. Lois moved and Joan 2 nd to lock in the 2 year commitment rate.
CONCLUSIONS	Antonia will provide Susan electronic copy of paperwork and Antonia will procure D&O and EPL and will lock in the current rate.

c) NOTFA – Sue Lucke

DISCUSSION	Meeting with NOTFA was held at SAC on October 11, 2012. Ann, Sierra and Susan were unable to attend this meeting. City League expansion was a big topic for some of the club representatives. NOTFA (Tennis Directors) was formed due to their being disenchanted with USTA. Looking for a symbiotic relationship with Board to allow us to help each other, with Growth as the main topic. All board members are interested in being on the committee to work with NOTFA, excluding Sierra due to her distance. Board to invite NOTFA to provide representative to present their ideas of expansion to board.
CONCLUSIONS	Board awaiting response from NOTFA regarding representative appointed to present their ideas.

IX: New business

VII. Tabled business

VIII. Adjournment

Sue Lucke adjourned the meeting at 12:24pm.

Next meeting: November 15, 2012, 10:30 AM to 12:30 PM

Minutes submitted by: Susan Bozarth, Reporting Secretary

Minutes approved on: November 15, 2012