

Minutes
Greater Portland City League Tennis Association
Board of Directors Meeting
Thursday, September 15, 2022, 10:30am, Irvington Club

Call to Order. Patricia McKinnon called the meeting to order at 10:32 a.m.

Members Present: Patricia McKinnon, Kate Hunter, Elaine Sibley, Kelley Gaylor, Timothea Barnatan, Ellen Mulherin, Jeanette Thomas, Joy Kolesnikoff, Linda Brumder

Members Absent: Patty Morrison, Jo Reardon, Penny Birkhofer

Approval of Minutes: The minutes from June 16, 2022 were approved online and posted to the website.

I. Officer Reports

A. Vice President, Patricia McKinnon

1. Feedback from the Captains' Meeting Brunch: venue was good, easy to park, good food, good price, more room needed at the Board table, team reps didn't have enough time with their teams, should have taken attendance but attendance was close to 100%,
2. Lake Oswego home match locations for September/October: Lake Oswego has secured Club Green Meadows at 10:30am for home matches with the option of all five matches to go on at the same time. No news on when the Lake Oswego facility will reopen.
3. Review of Division Representative responsibilities and expectations: Any information forwarded to team reps should be sent out to team divisions within 48 hours. If a division rep is unable to get this accomplished, they should get it covered by someone else on the board. If a division rep is going to be out of town, they should arrange with another rep to have this covered.

B. Recording Secretary, Linda Brumder. Nothing to report

C. Treasurer, Penny Birkhofer, reported by Patricia McKinnon

1. The SHC team registration check finally arrived at the P.O. Box, mangled. Second check never arrived as did several of the other team registration fee checks. The board will be looking into Venmo or Zelle as an option for paying registration fees.
2. Bank account was moved from Chase to Bank of America in Lake Oswego. Closing Chase statement will be emailed to Penny.
3. City League non-profit status has been settled with the IRS.
4. A new budget is being worked on and will be presented at next meeting.

D. Website Coordination, Kate Hunter

1. Sixty-seven players have been added since registration closed, two teams are at their max of 3 additional players. To date, there have been 5 defaults and 19 rescheduled matches.
2. Our calendar states that the Fall Player Addition Period is September 6th-October 27th. Kate added players to teams as they were submitted to her rather than wait until September 6th to begin adding them. Kate recommends that next year the calendar reflect that captains may submit player additions the day after the Captains' Brunch.
3. Mid-season roster update period, January 13-15 is the ONLY time captains may delete/transfer players during the season.
4. Teams must draw from lower teams at their clubs for substitutes. Only the lowest level team at a club may write in subs.
5. After registration, a report is run to identify any duplicate players. Ten duplicates were found this year. Players were asked which team they wanted to represent.

E. Resolution Coordinator, Elaine Sibley

1. There was an official request by the CRRC Senior Division captain to make an exception of allowing a fourth player to be added to the team as they had already added three players and one needs to drop off. There was a motion to allow CRRC Senior Division to add ONE additional player, seconded and unanimously approved by board members who were present. Passage of motion is contingent upon approval of four absent board members (Timothea had to leave early).

II. Division Reports

C Division, Patricia McKinnon. Patricia reported that some clubs are used to starting all five lines at once and imply that this is the way it will be when they communicate with opponents. Captains are entitled to go by the rules, 3 matches followed by 2 matches at club's published start time. Five lines may be started at once ONLY if it is agreed upon by both captains.

E Division, Kelley Gaylor. One team determined they were not going to serve lunch. Teams have to provide lunch though it is not enforceable.

H Division, Jeanette Thomas. Jeanette reported that a player wanted to be removed from the roster to join another team. They must wait until January.

S Division, Elaine Sibley. Elaine suggested that when court time runs out and the score is tied, a sudden death point be played to determine the winner, IF both teams agree. (Incomplete games don't count toward score). A & B Division players are not allowed to be a sub in a senior division match.

III. Old Business

Board Insurance Status – TBD

Job Description/Role transitions – pushed to next meeting

IV. New Business

New Score Sheet – well received, online more user-friendly, just a form change

Home Page Update – under match results, have “penalty points” removed. Need to work on new logo - make font and color bolder. Banners have old logo but too costly to redo.

Post Office Box – will keep it for time being. Having consistent address is important in keeping the non-profit status.

Meeting adjourned at 12:14 p.m.

Next Meeting: Thursday, October 20th, 2022, 10:30am, The Irvington Club.