

Greater Portland City League Tennis Captain Meeting Minutes

September 20, 2012

I. Call to order

Sue Lucke called the Greater Portland City League Tennis Association board meeting to order at 9:35 am on September 20, 2012 at Multnomah Athletic Club.

II. Roll call

Members present were: Sue Lucke, Susan Bozarth, Kelly Buhlmann, Antonia Green, Joan Carneiro, Lois Gibson, Joni Hinton, Wendy Weddle, Patricia McKinnon, Ann Cassin and Nancy Osborne. Absent was Sierra Wright

III. Approval of minutes from last meeting

DISCUSSION	No corrections were noted on August 2012 minutes.
CONCLUSIONS	Joan Carneiro moved, with Patricia McKinnon 2 nd , to approve the August 2012 minutes as presented. Minutes approved unanimously.

IV. Approval of Executive Board Member: Susan Lucke

DISCUSSION	Susan Bozarth to resume Recording Secretary position and Lois Gibson will begin keeping record of all items brought forth throughout the year to be discussed in the Rules and Regulations Committee. Antonia Green moved, with Joan Carneiro 2 nd , to nominate Susan Bozarth as the Recording Secretary for the 2012/2013 term. 9 yes votes and 1 abstention.
CONCLUSIONS	Susan Bozarth approved as Recording Secretary.

V. Officer Reports:

President: Sue Lucke

ERC I to PAC H transfer

DISCUSSION	This was discussed via the executive committee.
CONCLUSIONS	ERC I player was transferred to PAC H team.

ERC to MP transfer

DISCUSSION	Due to the Eastmoreland closure, two more players requested movement. MP pro approved and ERC Captains on both teams agreed. Joan Carneiro moved with Nancy Osborne 2 nd to allow the transfers. Transfers approved unanimously.
CONCLUSIONS	Two players transferred from ERC to MP "C" and MP "I" teams.

MP to SHC transfer

DISCUSSION	Due to unforeseen circumstances, MP team administer did not remove player from the MP I team allowing for her transfer to the SHC H. This player played in a match for SHC while still on MP roster. Joan Carneiro moved with Lois Gibson 2 nd to allow transfer. Transfer approved unanimously. Discussion followed whether this player was an illegal sub since she was on the MP roster and played a match for SHC.
CONCLUSIONS	Player transferred from MP to SHC H team. Sue Lucke to inquire with MP and SHC regarding potential illegal sub use.

Vice President: Antonia Green

DISCUSSION	Nothing to report at this time.
CONCLUSIONS	

Treasurer: Wendy Weddle

Financial Report

DISCUSSION	Monthly financial report discussed. Multiple manual additions have taken quite a bit of time. Susan moved and Joan 2 nd motion to accept monthly financial report. Unanimously passed.
CONCLUSIONS	September Monthly Report accepted.

Website Coordinator: Ann Cassin

DISCUSSION	To date, 45 manual additions have been processed.
CONCLUSIONS	

Corresponding Secretary: Kelly Buhlmann

DISCUSSION	First match played by F team at LOTC, overheard opponents discussing time issues for LOTC club. Reminder to review formal complaints process on the website.
CONCLUSIONS	

**VI. Division Representatives:
LOT C E Requesting Trading Player:**

DISCUSSION	LOT C E is requesting the ability to transfer players from one team to another within a club after the deadline.
CONCLUSIONS	This is placed on the agenda for the Rules & Regulations Committee meeting in May 2013.

VII. Old business

a) E&O Insurance – Antonia Green (committee: Wendy, Sue & Nancy)

DISCUSSION	Rates for only directors and officers can be gathered after application so it will range between \$800-\$1000. Antonia has spoken with an attorney who will help us pro-bono. We currently are registered as a 501(c)7 unincorporated and suggests we become a501(c)3 Incorporated. Joan suggested we look into OWSTA’s insurance coverage.
CONCLUSIONS	Antonia will begin application process and Joan will email Antonia information from OWSTA.

b) Change of due date for Team commitment –

DISCUSSION	Do we want to move due date to April 30 th ? Could this help with knowing if we can add more teams? And potential increase of team fee.
CONCLUSIONS	Tabled to October 2013 Meeting

c) LOTC Retires & Complaints

DISCUSSION	Website Coordinator to monitor LOTC retires and complaints this season.
CONCLUSIONS	

d) Rules & Regulations Agenda

DISCUSSION	Reiterated Lois Gibson to keep track of these items during the entire season for the May 2013 committee agenda
CONCLUSIONS	Lois Gibson keeping track items to be placed on Rules & Regs. Agenda.

e) Stafford Hills Invitational

DISCUSSION	All agreed this is a non-issue.
CONCLUSIONS	

f) **Archive Old Minutes** – Susan Bozarth

DISCUSSION	Susan needs to make sure everyone provides all supporting documents for future archiving..
CONCLUSIONS	Susan is duplicating current CD into DVD's (3) and will provide Sue Lucke with a copy.

g) **NOTFA** – Sue Lucke

DISCUSSION	Scheduled meeting at SAC. The following questions were provided by NOFTA to be discussed at meeting. <i>NOTFA's goal is to become a useful asset to City League through better communication, understanding, and productive involvement. We hope the three questions listed below will help our two organizations move closer to achieving that goal. We look forward to meeting with you on October 11, at noon, in the Sunset Athletic Club's boardroom.</i>
	<ol style="list-style-type: none"> 1. <i>What methods does the City League Board suggest we use in the future to create better lines of communication and continuity between city league and the local clubs/facilities.</i> 2. <i>What plans, if any, does the City League Board have to expand the league in terms of players and/or teams?</i> 3. <i>What does the City League board see as its most challenging issues affecting future growth and league governance? How can the clubs/facilities help ?</i> <p>Ideas to present to NOTFA (Ways to expand the League)</p> <ol style="list-style-type: none"> 1. Make matches Tuesday or Wednesday 2. Create Thursday play 3. Rent courts at different clubs
CONCLUSIONS	Meeting scheduled October 11 th , noon at SAC

IX: New business

a) **Captain Reminders** -

DISCUSSION	Recently during a match, players played opposing team on incorrect court designation. Doubles 4 played Doubles 5.
CONCLUSIONS	Division Representatives to remind captain to make sure players are on the appropriate court against the appropriate opponents.

VIII. Tabled business

a) **Change of due date for team commitment fees (April 30th)**

IX. Adjournment

Sue Lucke adjourned the meeting at 12:30pm.

Next meeting: October 18, 2012, 10:30 AM to 12:30 PM

Minutes submitted by: Susan Bozarth, Reporting Secretary

Minutes approved on: October 18, 2012