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| DISCUSSION  | FAQ, By-Laws, Rules & Regulations were reviewed at last meeting. FAQs and Rules and Regulations only need some typos corrected. The By-Laws needed updating. A motion to approve the changes was made by Patricia McKinnon and Marilyn Smith 2 <sup>nd</sup> the motion.                |
| CONCLUSIONS | The motion passed and will be placed on website day of the Captains Brunch  |
| DISCUSSION  | Barb shared a request from Adam Hutchinson at PNW USTA to have Greater Portland City League be under the auspices of the USTA. Pros and cons were discussed.  |
| CONCLUSIONS | The Board has no interest at this time in becoming part of the USTA organization.   |
| DISCUSSION  | Match Start Times Report – Chart of clubs reporting on current start times and possible earlier start times on Tues and Weds was presented to accommodate concern regarding traffic congestion issues after matches.  |
| CONCLUSIONS | A survey of team members will be sent to captains to determine if there is support for changing start times at the clubs willing to make time changes. Barb and Nikki will compose survey and obtain responses by July 1. Agreements with those clubs changing will need to be updated. |

**Vice President: Nikki Nadig**

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| DISCUSSION  | August 15 <sup>th</sup> Brunch Update: New Captains will come for Orientation at 9:00 am. All other captains at 9:30 am. Reps need to share information about Captains moving up and down in Divisions who will be attending. Division Banners for winners being collected. Agenda, menu, décor, game and prizes were discussed. |
| CONCLUSIONS | Board Members to be at MAC at 8 am to assist with preparations and assignments.  |

**Treasurer: Kim Stevens (absent)**

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| DISCUSSION  | Treasurer's Report                       |
| CONCLUSIONS | Report will be e-mailed to Board Members |

**Resolution Coordinator: Patricia McKinnon**

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| DISCUSSION  | Formal Complaint process was reviewed. Patricia recommended to remove “players” as submitters of formal complaints and to <i>only include</i> captains and co-captains able to file a formal complaint. Marilyn moved to accept change as presented by Patricia and Nikki seconded the motion. |
| CONCLUSIONS | The motion passed. The revision will be posted on website.   |
| DISCUSSION  | Concern about number of Defaults and Sub use was noted and discussed.  |
| CONCLUSIONS | Board will review default and sub data at year end then quarterly to assess this concern.  |
| DISCUSSION  | Parking at MAC – The main garage will be unavailable on busy days and may impact City League.  |
| CONCLUSIONS | Patricia will contact Paul Reber at MAC and discuss problem for visiting teams and report back.  |

**Website Coordinator: Marilyn Smith**

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| DISCUSSION  | Possible sub feature on website to track number of times a sub plays. This would assist captains in selecting subs. A motion by Nikki to expend up to \$350 for programmer to develop a feature for website was made and 2 <sup>nd</sup> by Patricia. |
| CONCLUSIONS | The motion passed. Marilyn will discuss with programmer for our website.  |
| DISCUSSION  | New Team Registration Form – changed fee to \$120 as voted on in previous meeting.  |
| CONCLUSIONS | Form will be available on website.  |

V. Division Reports – None

VI. Old Business

Barb Farmer

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| DISCUSSION  | Request to only use Subs in 4 & 5 doubles positions.  |
| CONCLUSIONS | Barb contacted Dave Edwards with 5/18 Board response. |

VII. New Business

**Barb Farmer**

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| DISCUSSION  | Email from Masters Athlete requesting participation of Board Members |
| CONCLUSIONS | Barb responded to prevent further contact.                           |

VIII. Adjournment

Meeting adjourned at 12:01 pm

Next meeting: September 20, 2018 – 10:30 am

Minutes submitted by: Jennie Lee, Recording Secretary

Minutes approved on: