

**Greater Portland City League Tennis Association
Board of Directors Meeting Minutes
Thursday, May 21, 2026
10:30 AM, Irvington Club**

CALL TO ORDER: Patricia McKinnon called the meeting to order at 10:34 AM

MEMBERS PRESENT: Patricia McKinnon, Shannon Bilstrom, Stephany Mo, Cindy Dorado, Patricia Morrison, Linda Brumder, Michelle Johnson, Alisa Rakoz, Sue Agee

MEMBERS NOT IN ATTENDANCE: Kate Hunter, Penny Birkhofer, Joy Kolesnikoff

APPROVAL OF APRIL 2026 MEETING MINUTES: Approved.

OFFICERS REPORTS:

President: Patricia McKinnon-

- A motion was made and passed to approve the following incoming board members: Alisa Rakoz – CGM, Stephany Mo – WH, Fran Hepp – LO, Gwen Kulak – PTC, and Kathi Hermanski – SHC (for the completion of Linda Brumder’s term)
- Camas Tennis Center has officially been added to GPCL. They will have a G team beginning this fall, and will play matches out of VTC’s facility. A representative for Camas will be added to the board member rotation.
- Due to the temporary closure of the MAC, their remaining home matches were rescheduled at other facilities. MPRC, VTC, SAC, CGM, WH, LO, and IRV all graciously hosted teams.
- Division ending statistics will be posted on the website. All teams moving up and down have been determined, and there are no ties this year.
- We are not aware of any teams being returned at this time. The only new teams awarded were a C and J team to WH, and a G to Camas.
- The deadline to submit team registration forms and fees is June 12th.
- Plans for the movement of winner’s banners were confirmed. A discussion was had regarding the continued use of banners and potential alternatives.

Resolution coordinator: Patricia Morrison-

- Final revisions to the Rules and Regulations were discussed including management of timed matches, and the retirement of home matches. No further changes were made.
- A motion was made and passed to approve the final edits to the Rules and Regulations as written.
- S Division Rules revisions were discussed, highlighting organizing lineup order according to player strength.

- A motion was made and passed to approve the final edits to the Senior Division Addendum as written.
- It was noted that a number of items removed from Rules and Regulations will be shifted into the next revision of the Captain's Handbook.

Treasurer: Patricia McKinnon for Kate Hunter

- IRS form 990 (maintaining our tax exempt status) was filed online in April.
- A fraudulent bill for a domain name was sent to the league. A real bill for Go-Daddy was payed, as were lunches.
- Next year's budget will be held over to the June meeting for review.

Website Coordinator: Patricia McKinnon for Kate Hunter

- Two MAC matches were rescheduled due to a power outage. Later, all MAC May matches were then rescheduled following the incident requiring the club's temporary closure.
- Several score and name corrections were made.
- A glitch in the system causing a double posting of match stats was resolved.
- Registration forms are available on the website.
- A generic shout out was written in support of the MAC, but has not yet been posted.
- Minutes for March and April still need to be posted.

Brunch: Stephany Mo

- Two beautiful books were considered for centerpieces.
- Save for the bag tags, gifts will not include the year/season.
- Other gifts under consideration include: visors, net measurers, and water bottles.
- Brunch homework assignments will be assigned at the next meeting. The theme colors will be navy and white.
- Patricia, Stephany, Alisa, Joy and Penny will help pick up banners.
- Bag tags will be ordered this week. Patricia will get the number total to Stephany.

DIVISION REPORTS-

- **C Division, Michelle Johnson:** There was an incident where D2 and D3 players came out in the wrong order resulting in players playing opponents other than those listed on the score sheet. *None* of the players involved in these matches introduced themselves and confirmed their position of play prior to initiating play. The mistake was not discovered until much later when a Captain was trying to enter the scores online. Communications between the Captains were not particularly conciliatory.

Rules and Regs/Governing Rules/4: All points, games, sets, and matches played in good faith, shall stand.

Matches are not necessarily played in numerical order and it is important to introduce yourself to your opponents and confirm your lineup position prior to

beginning a match. It is also important for Captains to review score sheets for their veracity at matches which is one of the reasons why they require both Captain's signatures. At CL, just as in the USTA, matches played in good faith stand. The scores for this match were recorded as played.

Mistakes happen, and when they do it is advised that CL members work to address them in a considerate and respectful manner and work towards finding resolutions instead of assigning blame.

- **F Division, Sue Agee**: Players had a post-match query about a scoring challenge. The server called the score wrong in favor of her opponents. After the next point, she realized her error, but the opponents would not allow her to change it back to the actual score. Ideally, the opponents would have let her return the score to reflect the points played. However, when there is a disagreement on scoring, CL has players return to the last point both sides agree upon, even if that was many points prior. (Rules and Regs/Match Play/9)
- **I Division, Linda Brumder**: A name was entered incorrectly for a match. The match had yet to be confirmed and Linda was able to coach the captain on how to correct it.
- **J Division, reported by Patricia McKinnon**: After a match a Captain contacted a board member because she was wondering whether or not proper etiquette had been followed. For a deciding tiebreak, the home team brought their Captain on court to flip the score card. The visiting team didn't think this seemed quite right, but accepted it. This, in fact, was not okay. The only time individuals other than players are allowed on court during a match is when Line Assistants are requested. They are utilized as follows:

Rules and Regs/Sportsmanship/Disputes/4: Line Assistants shall be one available City League player from each team. When two players are not available, and both captains agree, another individual may act as a line assistant. When only one Line Assistant is available, none are used.

- **S Division, Patricia Morrison**: A captain was concerned that another team fielded their lineup inappropriately because they had D division players at D2.

S Division Addendum/Lineups/1: S Division teams are required to arrange their lineups in order of player strength. S Division teams may not have players from all C - K Divisions on their rosters. The following guidelines shall be used:

#1 Doubles: both players from C - E Division level teams, as available

#2 Doubles: both players from E - G Division level teams, as available

After further discussion with the Captain, she now understands that not all teams have players available from all of these levels and must field their slots with players "as

available,” and always in order of player strength. The guidelines were revised to help clarify and emphasize these points.

The meeting was adjourned at 12:15 PM.

Next Meeting: June 11, 2026, Irvington Club, 9:30 AM