

**Greater Portland City League Tennis Association  
Board of Directors Meeting-Minutes  
Thursday, May 19, 2022  
10:30am, Irvington Club**

**Call to Order:** Kelly Buhlmann called the meeting to order at 10:42 a. m.

**Members Present:** Kelly Buhlmann, Patricia McKinnon, Jeanette Thomas, Kelley Nielsen, Joy Kolesnikoff, Alisa Rakoz, Penny Birkhofer, Joanne Reardon and Patty Morrison attended in person. Elaine Sibley and Ellen Mulherin attended remotely.

**Members Absent:** Kate Hunter

**Review/Approval of Minutes for April 21, 2022:** The April 21, 2022, minutes were approved with minor changes.

**I. Officer Reports**

**A. President, Kelly Buhlmann.**

1. Special Meeting. The Board held a special meeting on Thursday, May 5, 2022, at 8:30 a.m. via Zoom to discuss the results from the captain's survey about match format and to decide the match format for the next season.
  - a. Action Taken: The Board voted that the 2022-23 Season match format will continue to be 1 Singles/4 Doubles. The 2023-34 Season will return to 1 Singles/5 Doubles. The Board also voted to return to the City League rule requiring host clubs to provide lunches.
2. New Logo. The Board reviewed several proposed new logos and voted on the favorite designs and color schemes. Kelly will have the new Logo finalized.
3. Board Rotation. PTC asked to defer their Board position for a year, which Kelly agreed to. Kelly then offered the remaining board seat to the next club on the rotation, which was PAC. PAC has nominated a board member.
  - a. Action Taken: Joanne made a motion to approve the following new board members for the upcoming year, which was seconded by Patricia. The motion was unanimously approved.
    - i. VTC: Kelley Gaylor
    - ii. SAC: Timothea Barnatan
    - iii. SHC: Linda Brumder
    - iv. PAC: Elaine Sibley
4. Request for K Team. The MAC has inquired about the possibility of acquiring the available K team because they had a record number of new players sign up. The Board discussed the request, the implications of the request and determined that it would contact all of the clubs again offering up the remaining available teams with a final deadline of June 2, 2022. Additionally, the Board determined that the Rules should be amended to provide that no Club may have more than 7 teams playing on a given day. Finally, the Board discussed aligning available team disbursement with Club's City League sign up process.

B. **Vice President, Joanne Reardon.** Joanne reported that plans for the Captain's Brunch are on schedule and that she will order the bag tags and gifts with the new logo shortly.

C. **Recording Secretary, Jeanette Thomas:** Nothing to report.

D. **Treasurer, Joy Kolesnikoff:** Joy presented monthly financial report and explained all expenditures (fees for non-profit status, taxes, and lunch expenses) and income (refund from prior non-profit application and registration fees).

E. **Resolution Coordinator, Elaine Sibley:**

1. Resolution Coordinator. There were no complaints filed.
2. Rules Committee. Elaine reported that the final changes to the Rules would be finalized no later than June 10, 2022.

### **Old Business**

Penny reported that our application for non-profit status is pending but that the IRS has a long wait list and she believes it will take at least seven months before it is reviewed. She will continue to monitor it regularly and, once approved, will contact the insurance agent to obtain insurance coverage.

### **Division/Club Reports.**

F Division - Ellen. One team had an issue with recording scores with a substitute that was resolved.

H Division – Jeanette. One team is concerned about whether they will have enough players for the team next year.

**Adjournment:** The meeting was adjourned at 12:00 p.m.

**Next Meeting:** Thursday, June 16, 2022 @ 9:30 am at The Irvington Club.

Minutes submitted by: Jeanette Thomas, Recording Secretary

Minutes approved on: Thursday, June 16, 2022.