

Greater Portland City League Tennis
Board of Directors
Thursday, May 18, 2017
Multnomah Athletic Club
Minutes

I. Call to Order

The Greater Portland City League Tennis Association Board Meeting was called to order at 10:40 am.
Roll Call: Members present: Joni Hinton, Kim Stevens, Patricia McKinnon, Barbara Farmer, Jennie Lee, Sydney Taggart, Barbara Schmidt, and Elaine Sibley.
Absent: Penny Birkhofer and Karey Welling.

II. Minutes of April 20th 2017 were reviewed and corrected. A

Motion was made by Elaine Sibley to accept minutes with noted changes. A second made by Barb Farmer.

Conclusion: Motion passed

III. Officer Reports:

President, Joni Hinton

1. Next Year New Board Reps

Joni reported new Board Reps have been confirmed from all four tennis clubs: Portland Tennis Center, Vancouver Tennis Center Stafford Hills, and Sunset Athletic Club.

Conclusion: The new board members will be invited to the June Meeting June 15th 2017, 9:30 am at Multnomah Athletic Club.

Vice President, Barb Farmer

1. **Brunch Planning Discussion:** Joni reported that a vendor wanted to have tennis skirts available for sale at brunch. Marketing of products discussed.

Conclusion: Only donations would be accepted and no sales of products at Captains Brunch.

Logo still missing. **Action:** Joni will call Susan to locate.

Planning for Centerpieces. Raffle prizes, bag tags, Players, & dinner certificates were discussed.

Penny and Kim will meet to discuss program. Other ideas: Pictionary at each table relating to duties of captains. Barb Streeter offered to help develop the Pictionary game.

It was suggested to mention Shout Outs at Brunch.

Treasurer, Karey Welling (absent)-

Karey had emailed the 2016 Brunch Recap & Monthly Financial Reports. Reviewed by board.

Bank statement balance \$10,221.66 (4/24/17)

Regular fee for teams will be increased to \$110.00.

Commitment fees from captains are in. No further discussion.

Motion to accept May financial report made by Elaine and 2nd by Barbara Farmer.

Motion passed and financial report was approved.

Website Coordinator – Marilyn Smith –

Encourage everyone to look at the CL website.

Resolution Coordinator – Elaine Sibley reported:

A complaint involving a match has been received from yesterday's (5/17/17) matches.

Team A's complaint is the lack of sportsmanship from Team B's players and Team B's complaint is that an illegal sub was used by Team A.

A formal complaint has been received from Team A. We are waiting for a formal complaint from Team B.

Conclusion: We will wait to receive a format complaint from Team B. When information is complete, the Board will discuss all factors and determine an outcome.

III Division Rep Reports:

No other Division reports other than the above complaints,

IV Old Business:

1. **Updating Rules and Bylaws- & FAQ** Elaine reported on Draft revisions:

A. **Frequently Asked Questions (in blue) Proposed revisions:**

Page 3-What is a retired match and how do you enter it on the score sheet.

A retired match is one that ends before completion with a *defined winner*. Usually points/games/sets have been played then a player is injured during play or is called away by an emergency. A retire may also occur when an injury occurs during warm-up or in the 1st game of a match, with the injured player unable to play, and another player from the team is not present or available to take the injured players place.

Enter the scores for ALL completed sets/games, click on the retire button under the injured (retiring) team. The score application will properly score the match.

Example 1: Team A won the first set 6-2, was ahead in the second set 4-1 and Team A player is injured. Enter the score as follows:

- 1) Enter 6-2 for team A first set
- 2) Enter 4-1 for team A second set
- 3) Click the retire button under team A

The final score will be: Team A, 1 point; team B, 2 points. The retiring team loses the match regardless of the actual score at the time of retire...

Example 2: Team A and B are warming up and a team B player is injured and unable to continue or the player is injured during the first game of the match. A replacement player from Team B is sought, none is available to play. Enter the scores as follows:

- 1) Enter all player names, with 0 scores for both teams.
- 2) Click the retire button under team B
- 3) The score application will properly score the match.

The final score will be: Team A, 2 points: team B, 0 points as the formal match never started.

Page 5: Rescheduling Matches

How do I reschedule a match?

5. Once a new date has been selected, notify the following people listed below:

Be sure to include the division, teams original Match date, and the new Match date in the notification.

- a) Website Coordinator, she will update the web page.
- b) Facility Scheduling Coordinator
- c) Division Rep

B. Proposed revisions for Rules and Regulations 2017-2018 were presented:

INJURIES

1. As written
2. The injured players captain will have five (5) minutes to find another player or a legal substitute. The new player will receive a five (5) minute warm-up.

CANCELLATION OF MATCHES (page 8)

1. In the event of inclement weather or other major impediment, cancellation of a Match must be done by 10:00 AM the DAY OF THE MATCH and rescheduled as soon as possible (caps and underline for emphasis).

DEFAULTS (page 8)

1. Scheduled court times and match start times are established to ensure matches are started on time, with the intent (of being) completed within 3 hours. Lateness penalties will only occur when both of the following apply.
 - A) A court is available, (previous match completed or any court becomes available).
 - B) A player is not available to play at the identified start time (see A above).

Example 1: as written

Example 2: A: All first round matches started at 12:00 pm and are still being played at 1:20 pm. The clock for the second round matches does not start until the prior matches are completed or any court becomes “available”. The clock does not start at 1:00 pm, it starts when a court becomes “available”.

Approved match start times are: (no change)

Penalties for lateness:

10 minutes or less: Loss of a set – loss of missed portion of identified (10 minute) warm up time.

Over 10 minutes: Default match

Example: Player arrives 4 minutes late, warmup started on time, player is permitted 6 minutes of the remaining warm-up time.

COURT TIMES (Page 10)

1. As written
2. Courts within a bubble are considered valid indoor courts. However, in the event an on-going individual match is moved to or from a bubble a five (5) minute warm-up will be allowed in order for players adjust to the change, before resuming play.

NEW TEAM REQUESTS (page 11)

1. As written
2. New clubs and tennis centers opening in the area may request City League Tennis teams by the commitment deadline. When a new club/tennis center has been on the wait list 3 years, the next available team spot will be granted to the new facility. Only one (1) team spot will be granted.

- B. **MAC Parking**- Kim reported that blackout dates are known in advance and can be given to scheduler. MAC is researching other options. Also carpooling by teams, designated spots for visiting team players was discussed.
- C. **2017-2018 Calendar** – Patricia updated calendar for 2017-2018 Season. A motion to approve was made by Barb Farmer with a 2nd by Elaine. Motion passed.

New Business:

- A. **Banners from last years' winning clubs need to be collected before the banquet.**
- B. New Computer – Sydney suggested we consider moving our old board records from CD's over to a Jump drive.

Minutes submitted by

Jennie Lee

Approved on June 17th, 2017

Next meeting will be August 9, 2017 (Captains Brunch)