

# Greater Portland City League Tennis Meeting Minutes

May 15, 2014

**I. Call to order**

Antonia Green called the Greater Portland City League Tennis Association board meeting to order at 10:35 am on May 15, 2014 at Multnomah Athletic Club.

**II. Roll call**

Members present were: Antonia Green, Patricia McKinnon, Ann Cassin, Susan Bozarth, Melissa Light, Maggie Creps, Loralee Campbell, Wendy Weddle, Nikki Nadig and Donna Walker. Joan Carneiro and Sierra Wright were absent. Nikki Nadig incoming board member was present.

**III. Approval of minutes from last meeting**

Recording Secretary: Donna Walker

<b>DISCUSSION</b>	Minor corrections were made to the minutes. Ann moved and Wendy2 <sup>nd</sup> to approve the May 2014 minutes. Minutes approved unanimously.
<b>CONCLUSIONS</b>	May captains minutes to be posted to website.

**IV. Officer Reports:**

President: Antonia Green

**Incoming Board Members**

<b>DISCUSSION</b>	Antonia announced the four new board members for the 2014-2015 board. They are Nikki Nadig, Vancouver Tennis Center (one year term); Sherri Moore, Lake Oswego Tennis Center; Marcia Floberg, PAC; Karey Welling, West Hills. A representative from Longview is yet to be named.
<b>CONCLUSIONS</b>	Board will vote to approve new members at June board meeting.

**NOTFA Letter**

<b>DISCUSSION</b>	NOTFA wrote a letter stating that they needed to be notified when any changes are made to City League match schedules or required court times.
<b>CONCLUSIONS</b>	Board agreed to include NOTFA in any notifications to tennis facilities regarding schedule or court time changes.

Vice President: Patricia McKinnon

**Brunch**

<b>DISCUSSION</b>	Invitations for the Brunch will be sent to all captains now. Agenda for Brunch will be sent in June. Antonia reported that west side Players store has asked that we purchase gift cards from the store. Antonia agreed, since the store is donating prizes this year, as well as last year. Susan reported that she had also told the east side store that the Board would purchase gift cards. Decision was to buy half from each store.
<b>CONCLUSIONS</b>	Divisional representatives need to monitor RSVPs and ensure that only one representative from each team attends brunch. August 1 is deadline for RSVPs. Board members need to continue to solicit prizes.

Treasurer: Wendy Weddle

**Financial Report**

<b>DISCUSSION</b>	April Monthly financial reports provided. Wendy reported that all team commitments had been received. She further reported that she had sent financial statements to the Stafford Hills member who had requested financials. Susan moved and Loralee 2 <sup>nd</sup> approval of April financial report. Draft 2014-2015 budget was presented and discussed.
<b>CONCLUSIONS</b>	April monthly financial report approved. The Board requested the Treasurer revise 2014-2015 draft budget to reflect a net zero balance and distribute the revised budget to Board members prior to June board meeting where final 2014-2015 budget will be adopted.

Website Coordinator: Ann Cassin

**Facilities link on website updates**

	At the April meeting Antonia requested each board member to check the website link to their respective club's website to be sure that the links are correct and appropriate and report findings to website coordinator.
<b>CONCLUSIONS</b>	Ann reported that the updating of approximately six websites had been completed.

Rules Committee Chair: Susan Bozarth

**Review**

<b>DISCUSSION</b>	At the April meeting Susan explained rules changing procedures: (1) Committee chair compiles requests for rule changes received or considered by the Board during the current year; (2) rules committee meets to review and decides on any new rules or rule changes to propose to the Board; (3) the proposed rules and rule changes are presented to the Board at the May meeting; (4) The proposed rules and rule changes are considered and voted on at the June Board meeting. Bylaws are then reviewed to include rule changes. The rules committee members are Antonia and Patricia.
<b>CONCLUSIONS</b>	Susan presented the proposed by laws and rule changes to the Board which are attached. The Board will review and vote on proposed changes at the June 5, 2014 board meeting.

**V. Division Representatives:**

**F Division: Patricia McKinnon: MP vs. LO "split the difference"**

<b>DISCUSSION</b>	There was a disagreement over a match score; all of the players had left the match. The debate was whether the score was 6:2 or 6:4. Patricia's suggestions was to split the difference and record the match as 6:3 after confirming that the score would have no effect on either team moving up or down.
<b>CONCLUSIONS</b>	Board agreed no further action necessary.

**VI. Old business**

None

**VII. New business**

None

**Adjournment**

Antonia Green adjourned the meeting at 12:30 p.m.

Next meeting: June 5, 2014, 9:30 AM to 12:30 PM

Minutes submitted by: Donna Walker, Reporting Secretary

Minutes approved on: June 5, 2014