

Minutes

Greater Portland City League Tennis Association Board of Directors Meeting
Thursday, April 18, 2024, 10:30 am, Irvington Tennis Club

Call to Order by President, Patricia McKinnon at 10:37 am.

Members Present: Patricia McKinnon, Patty Morrison, Penny Birkhofer, Cindy Dorado, Teresa Darling, Alisa Rakoz, Ellen Mulherin, Joy Kolesnikoff, Linda Brumder, Elaine Sibley, Kate Hunter.

Present on Zoom: Tara De La Rosa.

Absent: Timothea Barnatan.

Approval of Minutes: The minutes of the March 2024 meeting were approved as corrected.

I. Officer Reports

A. President, Patricia McKinnon

Update on New Board Member Request to Clubs. Irvington has responded and nominated Kate Hunter as their representative. The 3 other clubs, MAC, EVG and CG will be contacted for an update on their decision.

Update on Available Team Requests. Requests are due by May 31st. Evergreen has requested an E team. Discussion regarding options to get teams in divisions up to at least 8, the G division has only 7 teams. MPRC, CG and TH have requested an S team.

Update on Facility Scheduling Request. Patricia sent a letter to Sunset and MAC regarding their interest in finding a way to alleviate their concern with scheduling problems resulting from double bookings of City League matches. She shared required guidelines and all division schedules and asked them to research and respond as to how they would have adjusted the schedules this past year. No response with any suggestions has been received.

B. Vice President, Patty Morrison

Joy has again volunteered to do the centerpieces for the Captains Brunch and will proceed with a theme of flowers and tennis – **“Tennis is Blooming in Portland”**.

C. Recording Secretary, Timothea Barnatan (nothing to report.)

D. Treasurer, Penny Birkhofer

The monthly budget report was distributed. There were no March expenses except for the board meeting lunch. There was some discussion of increasing the allocation for the Brunch and increasing the amount for the winning team gifts. The past budget will be reviewed with further discussion at the May meeting.

E. Website Coordinator, Teresa Darling

There have been 18 roster changes since the last meeting, and one name change. The current number of players is 1955. No matches have been rescheduled and no player is approaching the 10 match substitution limit. Spring player additions are completed. 6 Defaults were recorded.

F. Resolution Coordinator, Elaine Sibley

There have been some inquiries received but no formal complaints filed.

II. New Business

Calendar. The 2024-2025 calendar has been reviewed and is now posted on the City League website.

Captains Handbook Review. Feedback is still being received by the review group. The document will be presented at the May meeting.

2024-2025 Rules Committee update. Still in progress, draft should be complete soon, document will be approved at the June meeting,

Continue S Division Discussion on Format for 2024-2025. The rule on S division substitution will remain as is: Players rostered only on an S Division team may not play as a substitute on an A – K Division team. A rule regarding players rostered only on an S Division team will be added to strongly recommended that in setting the line-up for matches, captains give priority to players rostered only on the S division team.

Update on Longview (Mint Valley) and Columbia Gorge teams. The Mint Valley facility has received bids to manage the club which is owned by the City of Longview. The frontrunner is USTA, but there are some contracting issues because although USTA will make some major improvements to the facility, they are assuming the City will fix the leaky roof and ceiling and upgrade the bathrooms. The City does not currently have the budget for these repairs and therefore there is no guaranteed future for the Mint Valley team at this time.

Columbia Gorge advised they may not retain their I team, it is being reviewed with their request for an S team.

Committee to Draft Officer and Board Member Job Descriptions. VP Patty Morrison has agreed to chair a committee with Penny Birkhofer and Kate Hunter.

III. Division Reports. No reports from the division representatives except for the F Division by Ellen Mulherin. There was a match between SH and MAC, and the home team captain did not contact the visiting team captain the week before as required. The visiting team captain texted the home team captain close to the match, but mistakenly assumed the match started at noon when it was 11:45 am. The visiting team was not ready to take the courts at 11:45 am, and those 3 matches were penalized three games each. Although there was clear miscommunication, and mistakes by the visiting team captain (the start times are clearly on the City League website) there was no formal complaint filed. Ellen will contact both teams to review the rules to avoid any misunderstandings that could complicate future matches.

The meeting was adjourned at 12:35 pm.

Next meeting scheduled for May 16, 2024, Irvington Club at 10:30 am.