

Greater Portland City League Tennis
Board Meeting Minutes
April 19, 2018

I. Call to order: by President Barbara Farmer at 10:35 am at Multnomah Athletic Club

II. Roll call: Members present – Barbara Farmer, Patricia McKinnon, Kim Stevens, Mary Klinger, Nikki Nadig, Jian Xu, Linda Brumder, Penny Birkhofer, Sydney Taggart and Jennie Lee. Members
 Absent: Marilyn Smith and Barbara Schmitz.

III. Approval of minutes from last meeting

Recording Secretary: Jennie Lee

DISCUSSION	Motion to approve the minutes as written was made by Nikki Nadig and 2 nd by Sydney Taggart
CONCLUSIONS	The motion passed unanimously. Minutes will be available on the web site.

IV. Officer Reports:

President: Barbara Farmer

DISCUSSION	Reminder - to silence cell phones during board meetings.
CONCLUSIONS	For necessary and urgent calls please step outside meeting room.
DISCUSSION	Ad hoc Team Wait List Committee Update – Some input has been provided by board members. All issues will be considered including team expansion and replacement.
CONCLUSIONS	In the June meeting the president will appoint an ad hoc committee to manage team vacancies that may occur.
DISCUSSION	Division Reps role reviewed – Captain and team issues if possible should be redirected to utilize resources to solve, i.e. Rules or FAQs. Also discussed options for educational opportunities at Captains Brunch, on website and emails to captains.
CONCLUSIONS	Division Reps to encourage captains to resolve questions on own when possible with referrals to resources.
DISCUSSION	Learning curve of new Board members was discussed. To maintain continuity, the outgoing President or another officer with knowledge and history of GPCL could remain on the Board as a non-voting member. Orientation and mentoring of new members was also discussed.
CONCLUSIONS	The new incoming president will determine the need for continuity. Suggestions for orientation and mentoring of new members will be discussed further.
DISCUSSION	2018-2019 Portland City League Schedule was distributed. A motion was made by Nikki Nadig to approve the calendar and 2 nd by Sydney Taggart.
CONCLUSIONS	The motion to approve was passed unanimously by the board.
DISCUSSION	Note: a change in date of the June Board Meeting. Need to move meeting up a week to accommodate planning and deadlines.
CONCLUSIONS	June Board Meeting will be June 14th at 9:30 am at MAC

Vice President: Nikki Nadig

DISCUSSION	Captains Brunch August 15th – Planning is progressing. Theme is – Eat – Play- Love.
CONCLUSIONS	Planning for Brunch to continue and members will be contacted to assist as needed. Review of rules, game and prizes will be included. All members should come early day of Brunch to set up.

Treasurer: Kim Stevens

DISCUSSION	Accounting spread sheet has been revised. Expenditures within budget.
CONCLUSIONS	Next year's budget will be presented at the next meeting.
DISCUSSION	Non-profit tax status discussed.
CONCLUSIONS	Report to be e-filed.

Resolution Coordinator: Patricia McKinnon

DISCUSSION	F Division match MPRC vs Stafford Hills Blue – 4/17
CONCLUSIONS	D4 and D5 positions as reported on score sheet are a clerical error, no action required.
DISCUSSION	E Division match – VTC & PAC – 4/11
CONCLUSIONS	Default of 1 set at D1/late arrival and default of D4 match/late arrival are correct as submitted on score sheet.
DISCUSSION	Rule violation reported to A Division rep. CGM and Mt. Park Blue 4/18
CONCLUSIONS	Further information will be obtained from both clubs for Board review.

Website Coordinator: – Marilyn Smith No Report

Division Reports – No Reports

V. Old Business - See Presidents Report

VI. New Business - None

VII. Adjournment

President Barbara Farmer adjourned the meeting at 12:33 pm

Next meeting: **May 17, 2018**

Minutes submitted by: Jennie Lee, Recording Secretary

Minutes approved on: May 17, 2018