

Greater Portland City League Tennis  
Board of Directors Meeting  
Minutes April 20<sup>th</sup>, 2017  
Multnomah Athletic Club

**I. Call to Order**

The Greater Portland City League Tennis Association Board meeting was called to order at 10:40 am by President Joni Hinton

Roll Call: Members present were: Joni Hinton, Marilyn Smith, Kim Stevens, Patricia McKinnon, Barb Farmer, Karey Welling, Sydney Taggard, Elaine Sibley, and Jennie Lee.

Members absent: Barbara Streeter, Penny Birkhofer and Barbara Schmitz.

**II. Approval of Minutes of March 16<sup>th</sup> 2017.**

Minutes of March 16<sup>th</sup> 2017 were approved with one change - **VI NEW BUSINESS - #2 – Discussion:** Joni notifying clubs for need of new board members. **Change In CONCLUSION to read:** Joni will notify VTC, PTC, Stafford and SAC facility managers to respond by May 1, 2017.

**Conclusion:** Motion to approve minutes with changes made by Elaine and seconded by Sydney. Motion passed.

**III Officer Reports:**

**President, Joni Hinton**

1. **Discussion:** New Board Reps

Joni reported that the letter to request board representatives for next year was emailed to the next four Portland Tennis Clubs without reps on the board. So far there have been two positive responses with a possible third. New board members must be on a club team. We are encouraging clubs to identify a rep.

2. **Discussion:** Commitment Fee 2017-2018

Letter for next season's commitment fee has been sent to captains.

3. **Discussion:** Joni received a letter from player re: incident at PAC 1/3/17. Insurance companies are involved and this may be a long complicated issue.

**Conclusion:** The board feels that it is a facilities and insurance issue and does not involve the City League. We appreciate being informed.

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**Vice President, Barb Farmer –**

1. **Discussion:** August Brunch Planning:

Logo needed for gifts. Discussed possible people that would have the info on previous documents. Reminder that theme is “Salute to Captains”. Prizes were approved and centerpieces were discussed.

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### **Treasurer, Karey Welling-**

1. **Discussion:** Financial Report – Bank statement balance: \$8,961.42  
\*Commitment fees – initial report on teams that have submitted fees. About 57 teams have submitted commitment fees for next season so far. A chart was developed to track team commitment fee and CL final payment has been developed. Final date for commitment fee is May 1st.

**Conclusion:** Motion to accept financial report made by Kim and second by Elaine. Motion passed.

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### **Resolution Coordinator- Elaine Sibley**

**Discussion:** No questions or issues were noted this last month

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### **Website Coordinator, Marilyn Smith**

1. **Discussion:** Our web site was hacked recently. Some discussion about possible causes.  
**Conclusion:** Go Daddy recommended security protection.
  2. **Discussion:** Default Report – from Sept 2016 to April 2018 tracking defaults by Division helps us see areas that are troublesome. Subbing issues for some clubs are reflected in default report.  
**Conclusion:** More singles defaults than doubles are noted. Information may reflect in future needs assessments.
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## **IV Division Rep Reports**

**Discussion:** No reports from Team Divisions

## **V. OLD BUSINESS**

1. MAC Parking- Kim

**Discussion:** MAC has ongoing parking problems on match days and annual fashion show. Non-member CL players are concerned about being late and defaulting matches. Other facilities have fewer activities ongoing.

**Conclusion:** Kim to attend MAC meeting May 1, 2017 for discussion of this problem and possible solutions. Also encourage clubs to black out CL match dates that are expected to require heavy parking—inform Debbie.

2. Calendar –

**Discussion:** Patricia has developed a draft for 2017-2018 calendar and will review with Debbie Johnson

**Conclusion:** It will be voted on next month

## **VI. NEW BUSINESS**

1. **Discussion:** Updating Rules and Bylaws- 2-3 members to review –

**Conclusion:** Elaine, Patricia, Joni and Kim offered and will set a date to review before next meeting.

2. **Discussion:** New budget draft for next meeting – It was previously determined to increase team fee by \$10. Notices go out to teams July 14<sup>th</sup>.

3. **Discussion:** Question came up about City League needing an App...something to consider in the future.

Adjournment: 11:40 am

Next Meeting: May 18, 2017 10:30 Multnomah Athletic Club

Minutes approved on May 18, 2017

Submitted by Jennie Lee