

**Greater Portland City League Tennis
Board Meeting Minutes
March 19, 2020**

I. Call to order by Mary Klinger at 10:32 am via Zoom.

II. Roll call: Members present – Mary Klinger, Kelly Buhlmann, Nikki Nadig, Elaine Sibley, Jian Xu, Kate Hunter, Linda Brumder, Jill Craven, Joanne Reardon, Cathy Jones, Kelley Nielsen

Absent: Alisa Rakoz

III. Approval of minutes from last meeting

Recording Secretary: Linda Brumder

DISCUSSION	Corrections were made to the minutes Motion to approve the minutes with changes, seconded and unanimously passed.
CONCLUSIONS	Corrected minutes will be posted on the website.

IV. Officer Reports:

President: Mary Klinger

DISCUSSION	Disbursement of D & J teams. Only Evergreen and PTC were interested in the available J team, no facility was interested in the D team. Evergreen and PTC met the criteria of 1) a minimum of 11 committed players and 2) available court time. Both names were placed in a bowl and Evergreen was selected.
CONCLUSIONS	Mary will notify both teams of the outcome. For the 2020-2021 season, the D division will have eight teams.
DISCUSSION	Board transitions – Mary sent emails to MPRC, Salem, Cascade and Glendoveer and only heard back from Glendoveer. They have a rep, Joy Kolesnikoff (I team) who would be interested and available to be the treasurer.
CONCLUSIONS	Mary will follow up with MPRC, Salem and Cascade. If they are unable to come up with a representative, the next clubs in rotation are: THPRD, VTC, SHC and PTC.
DISCUSSION	Next year’s board positions, the VP spot is still open.
CONCLUSIONS	Mary will keep working on it.

Vice President: Kelly Buhlmann

DISCUSSION	Senior Division Sub-Committee Report – A motion was made to approve the Senior Division as identified on the Senior Division Proposal, it was seconded and unanimously approved.
CONCLUSIONS	The Senior Division is officially added to GPCLT. Information will be sent to facilities.
DISCUSSION	Captain’s Brunch – Kelly came up with the idea: 2020 Vision, Looking Forward
CONCLUSIONS	No action needed.

Treasurer: Nikki Nadig

DISCUSSION	There were no outstanding checks.
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CONCLUSIONS	A motion was made to accept the Treasurer's Report as presented, seconded and passed unanimously.
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Website Coordinator: Jian Xu

DISCUSSION	Sub report total 342, S-89, D1-24, D2-33, D3-42, D4-71, D5-83. Two players subbed for 6 times, email sent to them. Default report total 50, S-21, D2-2, D3-3, D4-4, D5-21. Twelve players added after mid-season registration.
CONCLUSIONS	No action necessary.
DISCUSSION	The cost to add a sub-division to the website for the new Senior Division would be a one-time charge of \$250-\$300.
CONCLUSIONS	No action necessary.
DISCUSSION	Creating a link on the website for the storage of documents, Jian reported it would be a one-time fee of \$250. The link should be on the admin side of the system, available to the President, Vice President, scheduler and Secretary.
CONCLUSIONS	Jian will ask Olga how big this can be and if there's a cost to increase storage. Jian will keep in touch with Jill about document storage.

Resolution Coordinator: Elaine Sibley

DISCUSSION	There was an issue with what to do in the incident of blood. Play should be stopped immediately; the facility should be notified for immediate and appropriate clean-up. Fifteen minutes will be allowed until play resumes.
CONCLUSIONS	Elaine will bring this up with the Rules Committee when they meet again.

V. Division Reports

Division – I – Joanne Reardon

DISCUSSION	There was a question of how to score the match LOTC vs IRV as one set was lost for a late penalty; there were two subs and only one was identified.
CONCLUSIONS	No action necessary.

Division J- Kelley Nielsen

DISCUSSION	SAC had a sub that was questionable (too young)
CONCLUSIONS	She was of age, no action necessary.

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VI. Old Business

Data Retrieval and Storage Sub Committee

DISCUSSION	Jill will work with Jian and come up with ideas for file folders to be identified for storage on our website.
CONCLUSIONS	No action necessary.

VII. New business

Suspension of City League due to Coronavirus

DISCUSSION	72% of the season has been completed. Is it possible to name teams that should move up or down? A motion was made to officially cancel the remainder of the City League season with no teams moving up or down. We will start again in September 2020.
CONCLUSIONS	Motion was seconded and passed with 8 yes votes, 1 no vote, 1 abstaining. Top teams will be acknowledged for their efforts.

DISCUSSION	2020-2021 Calendar – we should forge ahead “as if” things can happen along the timeline. May 1 st team commitment forms and payment are due (\$20/team).
CONCLUSIONS	Mary and Nikki will send out team commitment forms the beginning of April, Kelly will get the Senior Division launch packets together and will send to all facilities.

VIII. Adjournment

The meeting adjourned at 12:27pm
Next meeting: Thursday, April 16th at 10:30am via Zoom.
Minutes submitted by: Linda Brumder, Recording Secretary
Minutes approved on: