

**Greater Portland City League Tennis Association
Board of Directors Meeting Minutes
Thursday, February 19, 2026
10:30 AM, Irvington Club**

CALL TO ORDER: Patricia McKinnon called the meeting to order at 10:32 AM

MEMBERS PRESENT: Patricia McKinnon, Kate Hunter, Shannon Bilstrom, Alisa Rakoz, Stephany Mo, Cindy Dorado, Sue Agee, Joy Kolesnikoff, Elaine Sibley

MEMBERS NOT IN ATTENDANCE: Michelle Johnson, Penny Birkhofer, Linda Brumder, Patty Morrison

APPROVAL OF JANUARY 2026 MEETING MINUTES: Approved as submitted.

OFFICERS REPORTS:

- **President:** Patricia McKinnon-
 - Confirmed that all clubs have been notified of the new teams available for next year and the intent to change the 5.0 policy.
 - West Hills and Club Green Meadows will be requesting a J team for next season.
 - Clubs will be notified of 2026-27 new board member nominations in early March.
 - A request from a Club Director to remove a City League Player outside of prescribed drop/add windows was reviewed. Though the club ultimately rescinded the request and resolved their issues in house, the board still considered when and why exceptions may be made to policies.
 - The Calendar will be updated (registration dates, etc.) in preparation for the next meeting and posting.

- **Brunch Update:** Stephany Mo-
 - Prizes and table themes have been determined. Room layout and audio reviewed.
 - Stephany will be meeting with last year's coordinator, Patricia.
 - August 12 at 9:30 confirmed

- **Treasurer:** Kate Hunter- Expenses reviewed

- **Website Coordinator:** Kate Hunter-
 - 15 players have been added since mid-season roster update period closed. Teams have until March 27 for the spring add period.
 - One player has subbed 9 times and been notified. Three players subbed 5 times.
 - Defaults: one team has had 3 more defaults bringing them to 14.
 - Important reminders will remain the same.

- A new shout out was discussed and will be added to the website.

DIVISION REPORTS:

- **D Division, Kate Hunter:** A shout out from LO to VTC for incredible sportsmanship was presented and will be posted.
- **F Division, Susan Agee:** A team wanted to use a sub who was rostered only on a S team at another club. Though it would be permissible for them to be added to the roster at F as part of the spring add period at the new club and then play, a S division player may not sub for other clubs. The rules and regulations committee will review the pertinent areas of the guidelines to see if the language needs to be revised in order to better clarify this standard.
- **H Division, Stephany Mo:** A team needed clarity on how matches with time restrictions end and are recorded. City League matches do not follow USTA “timed match” procedures. Any finished sets are recorded accordingly, and games in an unfinished set are recorded. The home team records a Retirement for the match. The point for the retired set and, if necessary, 3rd set tie-breaker go to the visiting team.
- **K Division, Patricia McKinnon for Penny Birkhofer:** A team sought clarification on lateness penalties for a match starting at noon. Their D3 player arrived late at 1:23 for a second-round match. The court was not available until 1:10 and it was their feeling that they were within the 15-minute window and should only be penalized 3 games.

Rules/Page 4/Defaults/Item 2 outlines that a default occurs when a player “arrives more than 15 minutes after the first or second round approved start times.” CL has posted match start times for all facilities. With a listed start time of 12:00, the second round approved match start time is 1:00 and players are required to be ready to play by this time. The 15-minute allowance for lateness (loss of 3 games) only applies to the approved start time which would be 1:15 for the second round. Allowance for lateness does not apply to when the court became available. Players should be considered fortunate if they are late and a court is not available.

The home team was clear from the start that this match was a default. However, both teams went against policy (Defaults Item 4: When a match day default occurs near the official match start time in either the first or second round, the defaulted match is not played) and played some tennis for fun until the court time expired. Further confusion ensued from games won/loss during this period.

The Rules Committee will review appropriate sections of the rules and regulations to potentially enhance clarity around these policies.

The meeting was adjourned.

Next Meeting: March 19, 2026, Irvington Club, 10:30 AM