

**Greater Portland City League Tennis Association  
Board of Directors Meeting Minutes  
Thursday, February 20, 2025  
10:30 am, Irvington Club**

CALL TO ORDER: Patty Morrison called the meeting to order at 10:34 am

MEMBERS PRESENT: Patty Morrison, Patricia McKinnon, Stephany Mo, Teresa Darling, Linda Brumder, Kate Hunter, Cindy Dorado, Shannon Bilstrom, Alisa Rakoz, Timothea Barnatan

MEMBERS NOT IN ATTENDANCE: Penny Birkhofer, Elaine Sibley

APPROVAL OF JANUARY 16, 2025 MEETING MINUTES:  
Approved as corrected.

**OFFICERS REPORTS**

- A. President, Patty Morrison – Match canceled due to snow, reported under Division A/B below.
- B. Vice President, Patricia McKinnon – Update and discussion on CL Brunch planning with review of prizes and bag tags for winning teams.
- C. Treasurer, Kate Hunter – budget was reviewed; 5 months left in fiscal year; filed IRS form 99N (E-postcard) and documented instructions for filing process – for non-profit status of board
- D. Website Coordinator, Teresa Darling – Spring add period still open until March 28<sup>th</sup>; current number of players is 2,064; no player is currently at risk of reaching maximum number of times to sub
- E. Resolution Coordinator, Elaine Sibley – nothing to report.

**OLD BUSINESS**

Board Officers' Job Descriptions are being documented; draft provided for Board review

**NEW BUSINESS**

Mint Valley has one team (F Division) and their home matches will be played at VTC beginning in the 2025/2026 season.

New team requests:

4 new teams have been requested so far for next season.

## DIVISION REPORTS

A & B – Cindy Dorado – B Division match was canceled the morning of the match due to weather conditions. Conversation became contentious. Patty Morrison sent an email to both captains expressing our disappointment in their lack of cooperation.

The issue was resolved, and the match is now rescheduled.

D – Kate Hunter – a data function error was discovered in the scoring system when a match on Feb. 12th recorded a default. Teresa has notified Olga who is working to resolve the issue.

Revisit this as Old Business in March.

G – Shannon Bilstrom – one score change; one captain change; informal complaint discussed involving ball failure

I – Linda Brumder – A player requested clarification of any rule requiring practice with a partner prior to a match. There is no CL rule but clubs may have their own requirements.

A match was played with a non-rostered player, so that line was forfeited

J – Timothea Barnatan – Failure to identify the proper court and players at time of match. Request for a reminder for players to confirm their position in the lineup at the start of the individual matches.

Meeting Adjourned at 12:04 pm.

**Next Meeting: Thursday, March 20, 2025, Irvington Club, 10:30 am**