

**Greater Portland City League Tennis Association  
Board of Directors Meeting  
Minutes, Thursday, February 16, 2023  
10:30 am, Irvington Club**

**Call to Order:** Joanne Reardon called the meeting to order at 10:34 a.m.

**Members Present:** Joanne Reardon, Elaine Sibley, Kate Hunter, Patricia McKinnon Jeanette Thomas, Joy Kolesnikoff, Penny Birkhofer, Patty Morrison, Kelley Gaylor, and Ellen Mulherin attended in person.

**Members Absent:** Linda Brumder and Timothea Barnatan were absent.

**Review/Approval of Minutes:** The January 19, 2023, minutes were approved as corrected.

**Officer Reports**

- A. Joanne Reardon, President. Joanne had nothing to report.
- B. Patricia McKinnon, Vice President. Patricia reported that the deposit for the Captains' Brunch on August 16, 2023, has been made. She will begin planning in the next few months.
- C. Penny Birkhofer, Treasurer. Penny reported that there was only one expense for January for website management.
- D. Elaine Sibley, Resolution Coordinator. Nothing to report.
- E. Kate Hunter, Website Coordinator. Kate reported that she has added 11 additional players since the midseason roster updates closed. Currently there are over 1,700 players.

**Old Business**

- A. Taxes/IRS Postcard: Penny reported that IRS Form 990 was submitted online. She received IRS confirmation that the filing was complete. A copy of the confirmation was given to the President.
- B. Duplicate PO Box Key. To ensure that we have two PO Box keys, Penny will order a second key.
- C. Bylaws. The Bylaws have been revised and will be sent around for review and comment before the next Board meeting for adoption.

**New Business**

- A. Available Teams. Joanne reported that she has received a request for a J team. She will send a letter to all participating clubs in April letting them know which teams are available and the time frame for requesting a new team.

- B. Shout Outs. There were two “Shout Outs” reported. One praising City League for starting the S Division and another from the MAC C Team to the West Hills C Team regarding the great lunch and enjoyable match. The home page will be updated with the MAC shout out.
- C. New Payment Methods for Registration. Penny reported that switching to an online payment method is complicated and expensive. The Board will review whether to pursue online payments after this year’s registration process is complete.

### **Division Reports**

Kate Hunter, A Division. There was an issue reported where a team did not appear to play their strongest doubles team at D1. Kate advised her that the Rules state it is strongly recommended that captains arrange their lineups in order of player strength and playing ability, however it is not required.

Elaine Sibley S Division. There was an issue in a match where a player was aggressively foot faulting on each serve. After the opponents had given repeated warnings line judges were called, which helped minimally. The parties were unsure of whether the foot faults should have been treated as faults of serve. The Board discussed addressing this issue in further Rules revisions to make clear what happens after repeated foot faults have been called.

**Adjournment:** The meeting was adjourned at 11:57 a.m.

**Next Meeting:** Thursday, March 16, 2023 @ 10:30 am at The Irvington Club.

Minutes submitted by: Jeanette Thomas, substitute Recording Secretary

Minutes approved on: Thursday, March 16, 2023