

**Greater Portland City League Tennis
Board Meeting Minutes
February 20, 2020**

I. Call to order by Mary Klinger at 10:31 am at the Multnomah Athletic Club.

II. Roll call: Members present – Mary Klinger, Kelly Buhmann, Nikki Nadig, Elaine Sibley, Jian Xu, Kate Hunter, Linda Brumder, Alisa Rakoz, Jill Craven, Joanne Reardon

Absent: Cathy Jones, Kelley Nielsen

III. Approval of minutes from last meeting

Recording Secretary: Linda Brumder

DISCUSSION	Corrections were made to the minutes. Motion to approve the minutes with changes was seconded and unanimously passed
CONCLUSIONS	Corrected minutes will be posted on the website.

IV. Officer Reports:

President: Mary Klinger

DISCUSSION	Team Disbursement (D & J) – The current rule states, “When a vacancy occurs, team placement shall be at the discretion of the Board after extensive review”. A motion was made for the following change: All clubs will be notified of available teams at the beginning of the calendar year. Interested clubs must confirm they have: a) a minimum of 11 committed players, and b) available court time – including for double bookings if necessary. Names of all interested clubs (per division) who meet the criteria will be placed in a lottery and the winner drawn from a hat. (Second and third place names will also be drawn. In the event the winner is unable to field a team, the second place club will be offered the team.)
CONCLUSIONS	The motion was seconded and passed unanimously.
DISCUSSION	Board Transitions – PTC, SAC, VTC and SHC board reps have served their three year term. MPRC, Salem, Cascade and Glendoveer are next up in the rotation.
CONCLUSIONS	Mary will reach out to these clubs for board representatives.
DISCUSSION	Board positions of Vice President, Treasurer and Recording Secretary positions will be open.
CONCLUSIONS	Joanne volunteered to be the Recording Secretary. VP and Treasurer positions still need to be filled.
DISCUSSION	Salem has requested to revisit scheduling. On the schedule, Salem home matches are all designated as TBD. They would like to be able to have a location noted on the schedule. Salem has a B Division team.
CONCLUSIONS	Salem should find a permanent location within the 20 mile radius of Portland. (Many were suggested: CRRC, CGM, St. John’s, Lewis and Clark College, PAC, VTC, Glendoveer, CAC). This location could be on the schedule for their home matches and then Salem can still reach out to opponents, asking them if they are willing to travel to Salem. If teams are willing to travel, Salem can then cancel their Portland match location. Mary will communicate with Salem.
DISCUSSION	One player on two rosters at mid-season registration. A motion was made to allow the player to be removed from the THPRD J team and allowed to move to the CGM I team since she had not played in any matches.
CONCLUSIONS	The motion passed with one dissension. The board will explore the idea of having a small window of time after registration and mid-season registration closes to find duplicate names.

DISCUSSION	There was a request to transfer a player after the mid-season registration deadline had closed.
CONCLUSIONS	A motion was made to not grant the request, was seconded and passed unanimously.

Vice President: Kelly Buhlmann

DISCUSSION	The response from clubs about establishing a Senior Division was very positive with 8 clubs replying yes and 6 clubs maybe. A motion was made to establish a Senior Division with a 4 match format to be played on Tuesday, Wednesday or Thursday. A minimum of 5 teams will need to commit.
CONCLUSIONS	The motion was seconded and passed unanimously. A sub-committee will be formed to work on the details which will be presented at next month's meeting. While the division gets launched, players would be allowed to play on a Senior Division team and a regular team.

Treasurer: Nikki Nadig

DISCUSSION	Only the website maintenance check had not cleared. A motion was made to accept the Treasurer's report as presented.
CONCLUSIONS	The motion was seconded and passed unanimously.

Website Coordinator: Jian Xu

DISCUSSION	At mid-season, 1934 players were registered. At start of season, the count was 1945. One person had subbed 6 times. During the first half of the season there have been 291 subs: S-74, D1-22, D2-30, D3-37, D4-58 and D5-70. There have been 46 defaults: S-19, D1-0, D2-1, D3-3, D4-4, and D5-19.
CONCLUSIONS	No action necessary.

Resolution Coordinator: Elaine Sibley

DISCUSSION	SHC filed a formal complaint against PAC about a match played 1/22/2020 at PAC. PAC was under construction, noise levels from hydraulic lifts, drilling, and workers were playing loud music.
CONCLUSIONS	It is unfortunate that no notice of this construction was sent to SHC, but both teams played under the same conditions. Players did not refuse to play the match or ask it to be rescheduled. A motion was made to not penalize the PAC team for construction, it was seconded and passed unanimously. In a future email, board will communicate to all captains about the need to announce construction notices with opponents and that we can put that info on our website.
DISCUSSION	It was brought up, what happens if a team needs to retire more than one match due to running out of court time?
CONCLUSIONS	Teams are defaulted from the lowest team up. All points stand and it is the home team that retires due to their lack of sufficient court time. When revising rules this year, rule committee will make sure this is spelled out in the rules for clarity.
DISCUSSION	There was an issue about a hindrance during a point, with a team yelling, "watch out!"
CONCLUSIONS	The hindrance must be called immediately. You cannot wait to finish the point.

V. Division Reports

Division – B Linda Brumder

DISCUSSION	MAC-Red vs CAC, CAC Singles and one player from D1 doubles arrived 17 minutes late. MAC was generous in not saying those matches be defaulted, but they did shorten up warm-up time for doubles and had no warm-up for singles due to the fact they lose their courts at 3:15pm.
CONCLUSIONS	Full warm-ups are necessary. In the event the matches would have run out of court time, it should have been stated that the visiting team would be the team to retire since they were the ones who were late. We will revisit the lateness rules.

Division – D Kelly Buhlmann for Cathy Jones

DISCUSSION	In a 4 th doubles match, one player said they needed to leave early for a doctor’s appointment. They came to the net and she shook hands with the opposing team. They then decided they could still play on and actually finished the match. Should the match have ended with the handshake?
CONCLUSIONS	All four players continued to play on in good faith.

Division – I Joanne Readron

DISCUSSION	CAC wants to address the lack of players the rest of the season (many leaving for Paribas Open.)
CONCLUSIONS	Requests should be addressed early in the season for know conflicts and matches rescheduled accordingly.

Division – K Kelly Buhlmann

DISCUSSION	One K team captain had a difficult time during mid-season registration trying to add players.
CONCLUSIONS	She was trying to re-register the entire team.

VI. Old Business

DISCUSSION	The May board meeting has been reschedule to May 14 th .
CONCLUSIONS	No action necessary.

Data Retrieval & Storage

DISCUSSION	There was a missing disk in the information given to Jill. We need to decide how to back up our data: Google Drive, One Drive. What compute will this be on and who will be in charge?
CONCLUSIONS	Jian will ask Olga about our storage capabilities and the associated costs. Mary will invite Jill to the Google Drive that Nikki established.

VII. New business

DISCUSSION	We need to find a theme for the brunch in August. Kelly Buhlmann is working on it.
CONCLUSIONS	No action necessary. A skit about Player Registration was suggested. Date of Wednesday, August 12 is confirmed at MAC

VIII. Adjournment

The meeting adjourned at 1:00pm.
Next meeting: Thursday, March 19, 2020, 10:30am @ TBD
Minutes submitted by: Linda Brumder, Recording Secretary
Minutes approved on: