

**Greater Portland City League Tennis
Board Meeting Minutes
February 15, 2018
Multnomah Athletic Club**

I. Call to order: Meeting was called to order by President Barbara Farmer at 10:35 am

II. Roll call: Members present – Barbara Farmer, Nikki Nadig, Kim Stevens, Patricia McKinnon; Marilyn Smith; Jennie Lee; Linda Brumder; Barb Schmitz; Jian Xu; Penny Birkhofer; Mary Klinger; Sydney Taggart.

No absent members.

III. Approval of Previous Minutes

Recording Secretary: Jennie Lee

DISCUSSION	Corrections were made to the January 18, 2018 minutes. Motion to approve the changes to the minutes was made by Penny Birkhofer and 2 nd by Marilyn Smith.
CONCLUSIONS	The motion passed and corrections will be made and minutes will be put on the City League web site.

IV. Officer Reports:

President – Barbara Farmer – See Old Business

Vice President: Nikki Nadig – No Report

Treasurer: Kim Stevens

DISCUSSION	Treasurer’s report presented. Discussion regarding Web site maintenance payment is now annual from January to January.
CONCLUSIONS	Report accepted.

Website Coordinator: Marilyn Smith – No report

DISCUSSION	
CONCLUSIONS	

Resolution Coordinator: Patricia McKinnon – No report

DISCUSSION	
CONCLUSIONS	

V. Division Reports - None

VI. Old Business

AD HOC Committee Report

DISCUSSION	Committee had conference call with Debbie Johnson to discuss web site program, scheduling and adding additional teams. There are several considerations to be made prior to adding teams to the wait list; including the size of the team, facility capacity, and agreement by the facility to provide the needed number of courts for matches. We also discussed the scheduling program with Debbie and the future for scheduling matches.
CONCLUSIONS	The Board will evaluate and address all of the issues and have a revised transparent process in place for 2019. Board members will bring thoughts regarding criteria to the next meeting. Barb Farmer will research other programs if needed in the future.

DISCUSSION	Statement for temporary clarification of Team Waitlist on website will be: <i>Below is a list of clubs, in chronological order, that have requested new teams. If vacancy occurs, team placement will be at the discretion of the Board after extensive review.</i> <i>To request that your club be added to the wait list, send an email to President @cityleaguetenis.org.</i>
CONCLUSIONS	Motion to accept the statement above was made by Mary Klinger and 2 nd by Nikki Nadig. The motion passed unanimously.

VII. New Business

Patricia McKinnon

DISCUSSION	New 2018-19 Board Members and position considerations were discussed.
CONCLUSIONS	Barb Farmer will send a letter to the tennis facilities due to provide new Board members to select possible candidates.

DISCUSSION	A reminder: Captain's Brunch is scheduled for August 15, 2018.
CONCLUSIONS	Board Members will be needed to set-up at 8 am.

VIII. Adjournment

The meeting was adjourned at 11:57 am

Next meeting: March 15, 2018

Minutes submitted by: Jennie Lee, Recording Secretary

Minutes approved on: March 15, 2018