

Minutes
Greater Portland City League Tennis, Board of Directors Meeting
January 21, 2021 (10:30am), ZOOM

Call to Order

President Kelly Buhlmann, Greater Portland City League Tennis Association, called the Board Meeting to order at 10:36am, January 21, 2021.

Roll Call

Members Present: Kelly Buhlmann, Joanne Reardon, Elaine Sibley, Joy Kolensnikoff, Kate Hunter, Penny Birkhofer, Patricia McKinnon, Jill Carven, Kelly Nielson, Ellen Mulherin, Patty Morrison and Alisa Rakoz

Approval of Minutes, November 19, 2020-Board Meeting

Amendment to Website Coordinator - Joanne Reardon, not Kate Hunter, had ideas on how to improve our search engine listing position. Elaine motioned, Kate seconded the motion.

Board members unanimously voted to approve minutes with this amendment.

Officers Reports

President, Kelly Buhlmann

Discussion: The 2020-2021 season was canceled due to Covid-19. At the brunch in August, we were to say goodbye to existing board members and welcome new board members as is the rotation City League has in place. Due to extenuating circumstances it was discussed that we extend the term of office for the existing board member one year for the 2021-2022 season. This would allow the new board members time for training. In the future, we will start inviting new board members to sit in on May and June meetings to become familiar with our board meetings. Some board members may need to step down but will find a replacement from their respective clubs to fulfill their commitment. You must be on a City League team to be on the board. This will allow the board to stay in the correct rotation. Kelly Buhlmann and Joanne Reardon will be co-presidents and Elaine Sibley will be able to keep continuity for the new Senior Division for the 2021-2022 season.

Conclusion: Elaine Sibley will put a motion together for the February 18, 2021 meeting for the extension of term of office for one year.

Discussion: Senior Division - Currently 9 Senior teams. City League has 5 teams available for the 2021-2022 season, B, G, H, J and K. It is unknown at this time what registration in March 2021 will look like for the tennis clubs/facilities. How many teams/players/clubs are coming back?

Conclusion: We are waiting to see what registration (March 2021) for City League and the Senior division looks like for the 2021-2022 season. This will then allow Debbie (our scheduler) time to schedule matches on Tuesdays, Wednesday and Thursdays.

Discussion: We need to look at other options to schedule matches. Currently, Debbie is scheduling all City League and now Senior division matches. She does an amazing job. How long do will she be able to be our scheduler? We need to find software, a person...as back up.

Conclusion: Kelly Buhlmann and Patricia McKinnon will be exploring back up options.

Vice President, Joanne Reardon

Discussion: Joanne Reardon is still working on new marketing ideas. Kate and Joanne would like to a “New Player” button on the home page. Joanne would like to see if the board can outline job training for new board members.

Conclusion: Kate, Ellen, Joanne and Kelly B will schedule a Zoom meeting to further discuss what information a “New Player” button would need and request a quote from Olga.

Treasurer, Joy Kolensnikoff

Discussion: Tualatin Hills E refunded \$60 for 2020-2021.

Conclusion: Tualatin Hills E will pay \$120 for 2021-2022 season.

Discussion: Joy presented proposed and adjusted budgets for the 2020-2021 season. Cancel the Captain’s Brunch for 2021-2020 to save money and to preserve current budget. Proposed Zoom Captain’s Brunch August 2021 to train new captains?

Conclusion: Penny Birkhofer motioned to accept adjusted budget for 2020-2021. Kate Hunter seconded the motion. Board voted unanimously to approve new proposed budget for 2020-2021.

Discussion: Still waiting to hear back from the IRS and insurance company.

Division Rep Reports

E Alisa Rakoz

Discussion: Tualatin Hills E requested the \$60 refund for the 2020-2021 season.

Conclusion: Tualatin Hills E was refunded however will need to pay \$120 for the 2021-2022 season.

Adjournment Time 12:09pm

Next Meeting: February 18, 2021 10:30am Zoom