

**Greater Portland City League  
Captains' Summary of Board Minutes  
January 17, 2008**

**Call to Order:** President Rosie Hamilton called the meeting to order at 9:20 am. Board members attending: Leslie Ballard, Beth Burczak, Marianne Conroy, Mary Davis, Rosie Hamilton, Donna Hanlon, Jenn Heinrich, Roberta Kanter, Nancy Kuntzmann, Judith Lazo, and Sue Lucke and new committee member, Holly Weyhrauch.

**Approval of Minutes:** The minutes of the November 15, 2007 board meeting were approved.

- **Distribution of Minutes** According to the bylaws, the minutes should be emailed to the Board, captains and club representatives. Burczak will send a request for a club contact for each club. The captains' minutes are also available on the website.

**Treasurer's Report:** Conroy distributed the monthly report for December.

**Report on New Website:**

- **Mid-Season Roster Changes.** There were 71 new members added during the mid-season roster change. Conroy was able to track all the changes with the new website design. The process worked smoothly with minimal problems.
- **New Score Sheet Design.** A new score sheet for the captains is now available; it is formatted to match the website in order to aid captains when entering scores. Division representatives should send a message to the captains to download the new score sheet.
- **Frequently Asked Questions.** Conroy appreciated the Board input on the draft FAQ. The FAQ will be sent to captains and will be posted on the website.

**Division Rep Reports:** K Division - Two teams had to reschedule a match date and thereby raised the question of who needed to be notified. Either Jenn Heinrich or Marianne Conroy should be notified in order to make the proper changes on the website.

F Division - A request was made to change the order of play. The board explained that the current order of play was set to increase the team support for the #5 Doubles teams that used to play last. Captains already have the ability to change the order of play for a match with the consent of the opposing captain. No action taken.

**Corresponding Secretary Report:** E Division - Heinrich reported that a visiting team was protesting the results of a declared default for the #4 Doubles match. The score sheets were not signed by either captain although all matches were played and the scores were posted.

The question before the board is to define what constitutes "arrived" to determine whether the #4D player was properly defaulted. The visiting player arrived in the parking lot by 12:45 pm. She called her teammates to state that she arrived and was waiting for her time to play. At 12:45 pm there were no open courts available for play so she waited in her car. The default was called at 1:01 pm by the home team since the player was not in the building at the time stated in the rules for "arrival." There still were no courts available for play. The default time for the second round is 1:01 pm. Of note, the visiting team earlier called a default against the home team at 12:03 pm as a player was not on court at the default time.

The Board agreed, by consensus, that the #4 Doubles match should not have been declared a default as the player was available and had checked in with her team upon her arrival. The score, as reported, will stand and there was no default.

NOTE: The Board will further define what “arrival” means during a review of the Bylaws in June.

**Old Business:**

- **Revisiting the one/two season issue.** At the last Board meeting, the Division Reps were directed to conduct an informal survey of their Division Captains to ascertain the support for changing the format from the current one season ending in May to a two-season format with both December and May as times for movement of teams. The Division Reps reported that there was very little support expressed by captains to change the current season.

**MOTION: “I move that we keep the current one season format, based on feedback from Division Representatives who surveyed their captains.” Motion passed unanimously.**

**New Business:** What is the process to protest when a high-quality player is placed on a lower-level team? The Board has no jurisdiction on determining the placement of a player. An appeal must be made to the coordinator at the individual club.

The meeting was adjourned at 10:55 am.

The next Board meeting will be Thursday, February 21, 2008 at 9:15 am.

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Beth Burczak  
Recording Secretary